

VII. Guidelines for Plan of Corrective Action

National Bridge Inspection Standards (NBIS) Plan of Corrective Action(s) Guidelines

Description

In FHWA guidelines for review and evaluation of a State transportation department's NBIS policies and procedures, conditional compliance is defined as *“the act of taking corrective action in conformance with an FHWA approved plan of corrective action to achieve compliance with the NBIS. Deficiencies, if not corrected, may adversely affect the overall effectiveness of the program.”*

Therefore, in order for NBIS deficiencies to be considered for conditional compliance, a State transportation department must submit a plan of corrective actions for FHWA approval within 45 calendar days of an official written notification from FHWA for a non-compliance finding. This guideline provides an outline of the content of a Plan of Corrective Action(s) proposed by a State transportation department in response to an FHWA NBIS non-compliance notification.

References

23 CFR Part 650 C – National Bridge Inspection Standards

23 USC 116

23 CFR 1.36

Plan of Corrective Action(s) Guidelines

- List each NBIS non-compliance area cited by FHWA. Include date of notification and sections of related regulations.
- Describe the process and schedule that will be implemented to resolve the deficiencies. If the deficiencies are related to database items such as inspection frequency, load ratings, scour plans of action, etc., the plan of corrective actions may include the list of bridges associated with the deficiencies in the order of priority that the deficiencies will be addressed. A rational risk-based approach may be used to establish priorities with interim milestones and completion dates for phases of corrective actions if applicable.
- Identify a periodic reporting procedure to provide status updates, milestone completions and completion of corrective actions to the FHWA.
- Submit a Plan of Corrective Action(s) within 45 days of an FHWA non-compliance notification.