

**TRIBAL REQUEST FOR SERVICES FROM
THE WESTERN FEDERAL LANDS HIGHWAY DIVISION**

NOTE: Please check with the agency from which you are requesting services before using this form.

Please provide the information requested below. **Be as detailed and specific as possible.** Your answers will help determine whether we have the ability to meet your needs.

Name of Project: _____

Location of Project: (Please attach a map.)

State: _____

County/Borough/Tribal Lands: _____

GPS Coordinates: Latitude _____ Longitude _____

Purpose, Need, and Major Objectives of Project:

What transportation need does the existing road serve?

What transportation need will the new project solve?

What type of vehicles will use this transportation project?

What is the population base or traffic volume that it will serve?

What is the desired season of use? (e.g. year round all weather, seasonal use only, etc.)

Why is this project so important?

What would result if the project does not get delivered?

Is this project adjacent to or associated with other anticipated work?

Existing Conditions: (Please attach photos.)

What does the existing road template look like? Width, road surface type, road surface condition, drainage conditions, culvert condition, slope condition, bridge condition:

Scope of Project: (Attach any scope defining documents.)

Starting point of project: _____

Ending point of project: _____

Length of project: _____

Major items of work anticipated: Check all that apply.

- | | |
|--|---|
| <input type="checkbox"/> reconstruct new roadway | <input type="checkbox"/> recondition existing roadway |
| <input type="checkbox"/> spot alignment improvements | <input type="checkbox"/> bridges |
| <input type="checkbox"/> large culverts | <input type="checkbox"/> fish passage culverts |
| <input type="checkbox"/> slope stabilization | <input type="checkbox"/> retaining walls |
| <input type="checkbox"/> repairing frost heaves/soft spots | <input type="checkbox"/> aggregate surface |
| <input type="checkbox"/> paved surface | |

Is a current Right-of-Way or are Easements in place for construction and maintenance of the entire new project?

- Yes No

Who are the underlying landowners?

Do the landowners support the project?

Are utilities located within the roadway template that would be affected when constructing the new project?

Where are the closest material sources and disposal sites?

When are the typical construction months?

Work accomplished to date either by you, or work to have been known performed by others:

(Please attach work documents. Check all that apply.)

- | | | |
|--|---|--|
| <input type="checkbox"/> scoping reports | <input type="checkbox"/> conceptual studies | <input type="checkbox"/> technical reports |
| <input type="checkbox"/> alternative analysis clearances | <input type="checkbox"/> environmental studies | <input type="checkbox"/> environmental |
| <input type="checkbox"/> construction permits clearance | <input type="checkbox"/> plan sets | <input type="checkbox"/> right-of-way |
| <input type="checkbox"/> utility relocation | <input type="checkbox"/> construction procurement | <input type="checkbox"/> construction |

Requested development activities and deliverables: (Specify activities and objectives you want Western Federal Lands (WFLHD) to perform. Check all that apply.)

- | | | |
|--|---|--|
| <input type="checkbox"/> scoping reports | <input type="checkbox"/> conceptual studies | <input type="checkbox"/> technical reports |
| <input type="checkbox"/> alternative analysis clearances | <input type="checkbox"/> environmental studies | <input type="checkbox"/> environmental |
| <input type="checkbox"/> construction permits clearance | <input type="checkbox"/> design plan sets | <input type="checkbox"/> right-of-way |
| <input type="checkbox"/> utility relocation | <input type="checkbox"/> construction procurement | <input type="checkbox"/> construction |

Critical delivery dates of major deliverables listed above:

<u>Major Deliverable</u>	<u>Critical Date</u>	<u>Reason for criticality</u>
<i>Design plans completed</i>		
<i>Construction end</i>		
<i>Construction start</i>		

What work will you perform: (Specify activities and objectives you will perform. Check all that apply.)

- staff*
- technical reports*
- environmental clearances*
- right-of-way clearance*
- procurement*
- construction*
- scoping reports*
- alternative analysis*
- construction permits*
- utility relocation*
- conceptual studies*
- environmental*
- plan sets*
- construction*

Current cost estimate for this project:

Engineering: _____

Construction: _____

Construction Administration: _____

What guidelines to be followed: Include requirements such as road standards, agency specific regulations, MOUs with regulatory agencies, etc. Please be specific: (e.g., 36 CFR NEPA, AASHTO Very Low Volume Local Roads Guidelines, etc.)

Issues or unusual aspects of this project that we need to be aware of:

(Risks, environmental issues, public controversy, realty issues, etc.)

Funding Information:

Is the project approved through federal/state/local/tribal planning committee? (Attach supporting STIP, Tribal Transportation Improvement Program, or approval document.)

What specific type and amount of the funds are to be used for this work?

Who has the funds at the current time?

Is there any time criteria or expiration date limit associated with the funding?

How will you compensate WFLHD for this service (transfer funds, check, etc.)?

Requestor Information

Contact for technical questions:

Name: _____

Phone Number: _____

E-mail Address: _____

Authorized person to enter into agreement:

Name: _____

Phone Number: _____

E-mail address: _____

Date submitted: _____

Attach Additional Pages for Comments or to provide more information.

Please return completed form to an FHWA Tribal Coordinator or IRR_FIELD@dot.gov, 360- 619-7957.