

FEDERAL LANDS ACCESS PROGRAM

California Prospective Applicants Webinar

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Laurie Miskimins, Transportation Planner

CENTRAL FEDERAL LANDS HIGHWAY DIVISION

2020-21 Call for Projects



U.S. Department
of Transportation

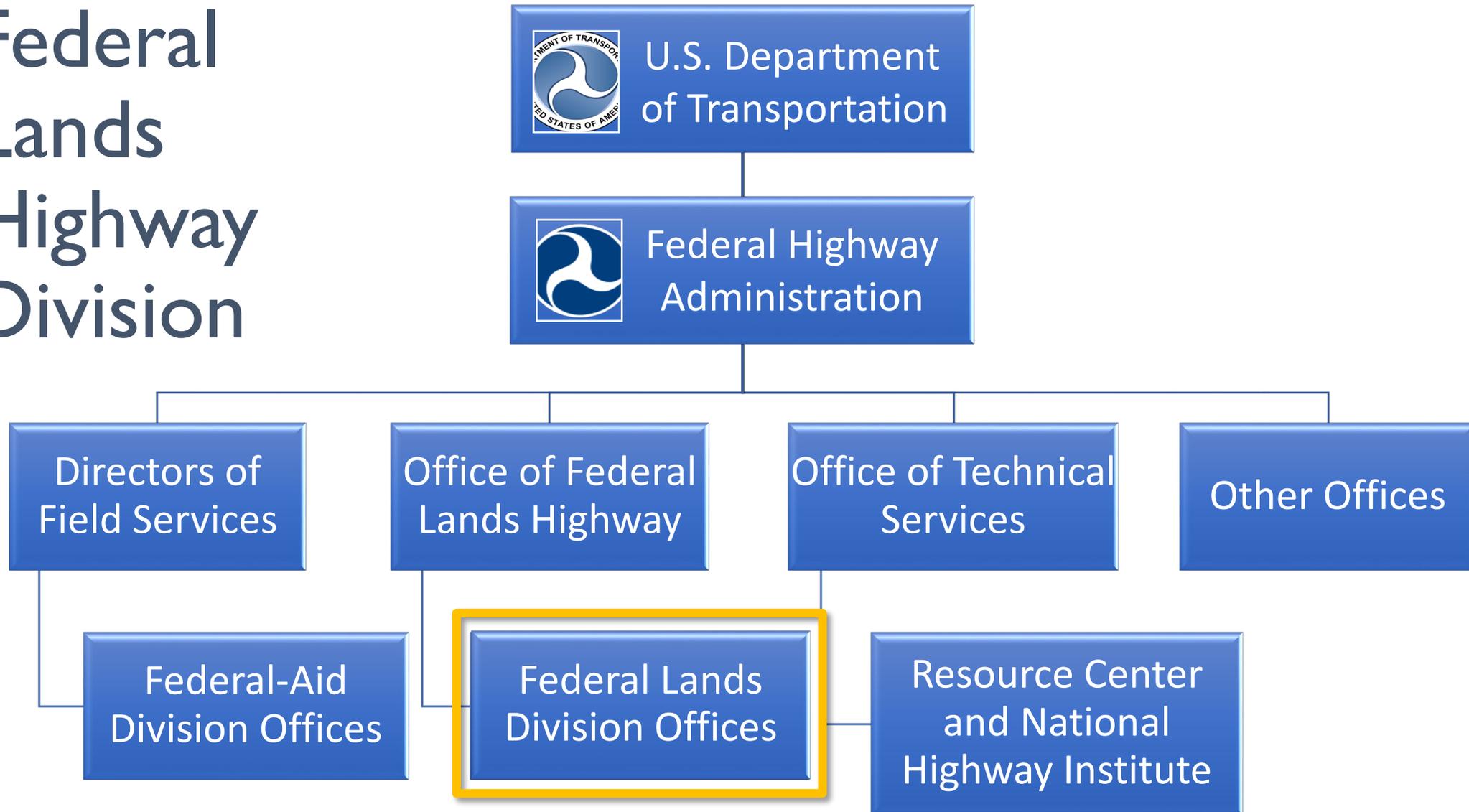
**Federal Highway
Administration**



Overview

- Who is Central Federal Lands Highway Division (CFLHD)?
- FLAP Program Background
- Proposal Packet Overview
- Questions

Federal Lands Highway Division



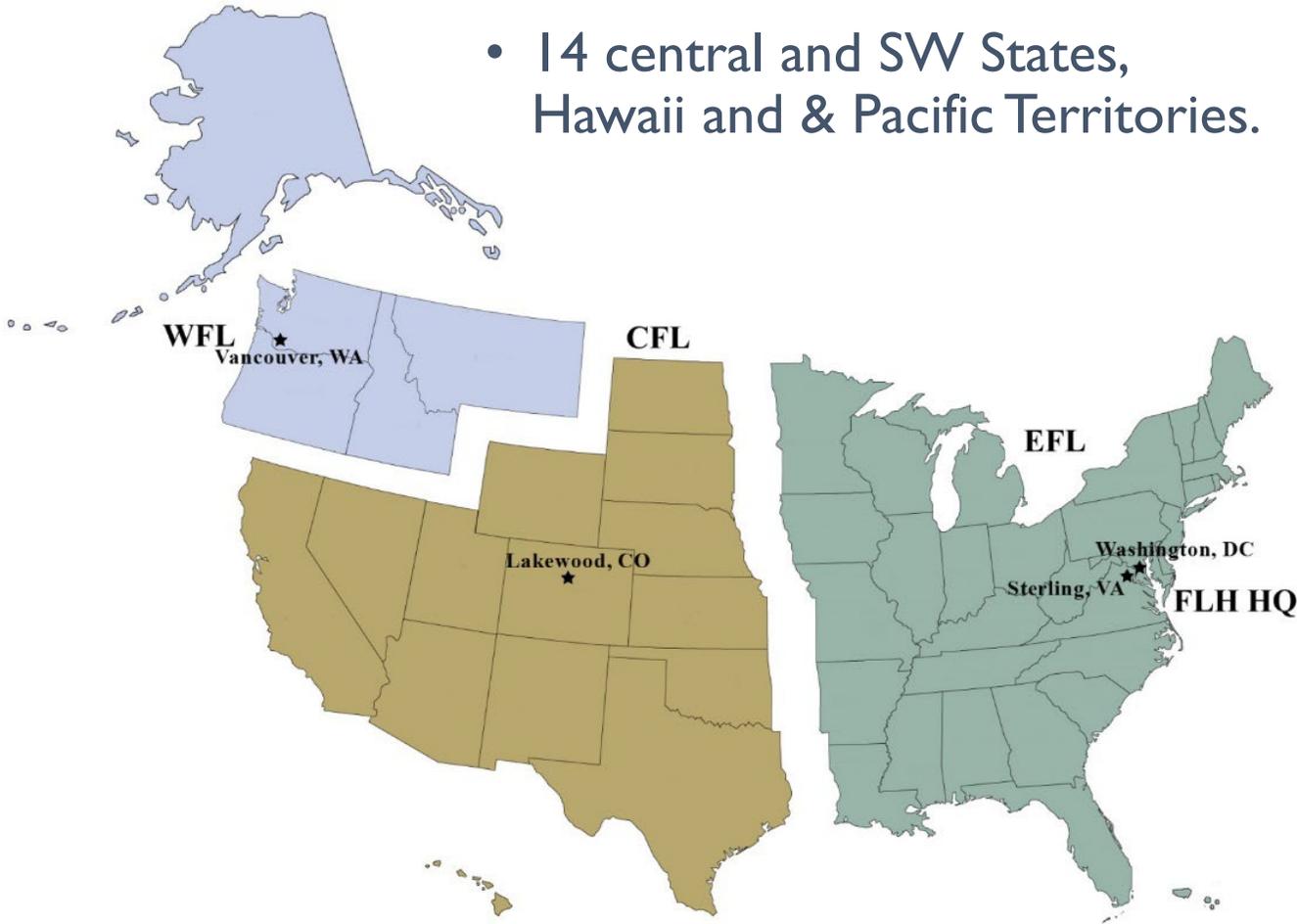


Federal Lands Highway Mission

Improve transportation to and within Federal and Tribal Lands by:

1. Building accessible and scenic roads and access to ensure the many national treasures within our Federal Lands can be enjoyed by all.
2. Providing technical services to the highway/transportation community.

Central Federal Lands



- FLH is at the forefront of delivering distinctive, sensitive, innovative, and sound engineering projects.
- “Cradle to Grave” transportation engineering services of highways and bridges providing access to/through federal lands.
- Proven experience and ability to solve and manage unique challenges in dynamic environments, geography and complexity, through engineering solutions sensitive to the context of the land.

CFL Areas of Expertise

Project Delivery

- Project Management
- Project Development
 - Design, survey, mapping, right-of-way, utilities
 - Environment (NEPA)
- Technical Services
 - Safety, geotechnical, structures, hydraulics, pavements & materials
 - Technology
- Construction
 - Closeout

Business Ops.

- Planning & Programs
 - Alternative transportation & community planning
 - Programs: Federal Lands Transportation Program (FLTP), Federal Lands Access Program (FLAP), ERFO
 - Scoping, inventory, GIS, Agreements
- Administrative Services
 - Acquisitions, contract administration, finance



CFL Business Metrics

- Obligation \geq 95% of program funds
- \geq 75% of funding on the ground
- 24 Month average delivery timeline
- In-house project delivery \geq 70%
- Partner satisfaction surveys \geq 85%
- Implement 80% of EDC initiatives

CFL Partnerships

- Strong partnership with local agencies and FLMA's



- Government to Government Relationship
- Strong PM centric organization
- Single POC – Project Manager
- Client Agency and/or Federal Lands Management Agency (FLMA) involvement tailored to project needs

FLH Core Programs

FLTP

Federal Lands Transportation Program

Improves transportation facilities owned and maintained by a federal agency – typically within a national park, forest, wildlife refuge, BLM lands, BOR lands, or USACE lands.

→The Program for Federal Partners

FLAP

Federal Lands Access Program

Improves transportation facilities owned or maintained by a non-federal agency providing access to, adjacent to, or located within federal lands – typically to national park, forest, wildlife refuge, BLM lands, BOR lands, or USACE lands.

→The Program for Non-Federal Partners for Federal Lands

TTP

Tribal Transportation Program

Provides safe and adequate transportation and public road access to and within Indian reservations, Indian lands, and Alaska Native Village communities.

→The Program for Tribal Partners for Tribal Lands

ERFO

Emergency Relief of Federally Owned Transportation

The intent of the ERFO program is to pay the unusually heavy expenses for the repair and reconstruction of eligible facilities. The ERFO program is not intended to cover all repair costs, but rather supplement Federal Land Management Agency (FLMA) repair programs.

→The Emergency Program for Federal Partners



FLAP Program

- Background
 - Created during MAP-21 and continues in the FAST Act
 - Approx. \$270M annually authorized in the FAST Act for the Nation
 - FAST Act extended to Sept. 30, 2021
 - Anticipate Congress to authorize new legislation or extension.
- Goals
 - Improve transportation facilities that provide access to, adjacent to, or are located within Federal lands.
 - Emphasis on high-use Federal recreation sites and Federal economic generators.

FLAP Funding (Allocated by Formula)

STEP 1

Category I:

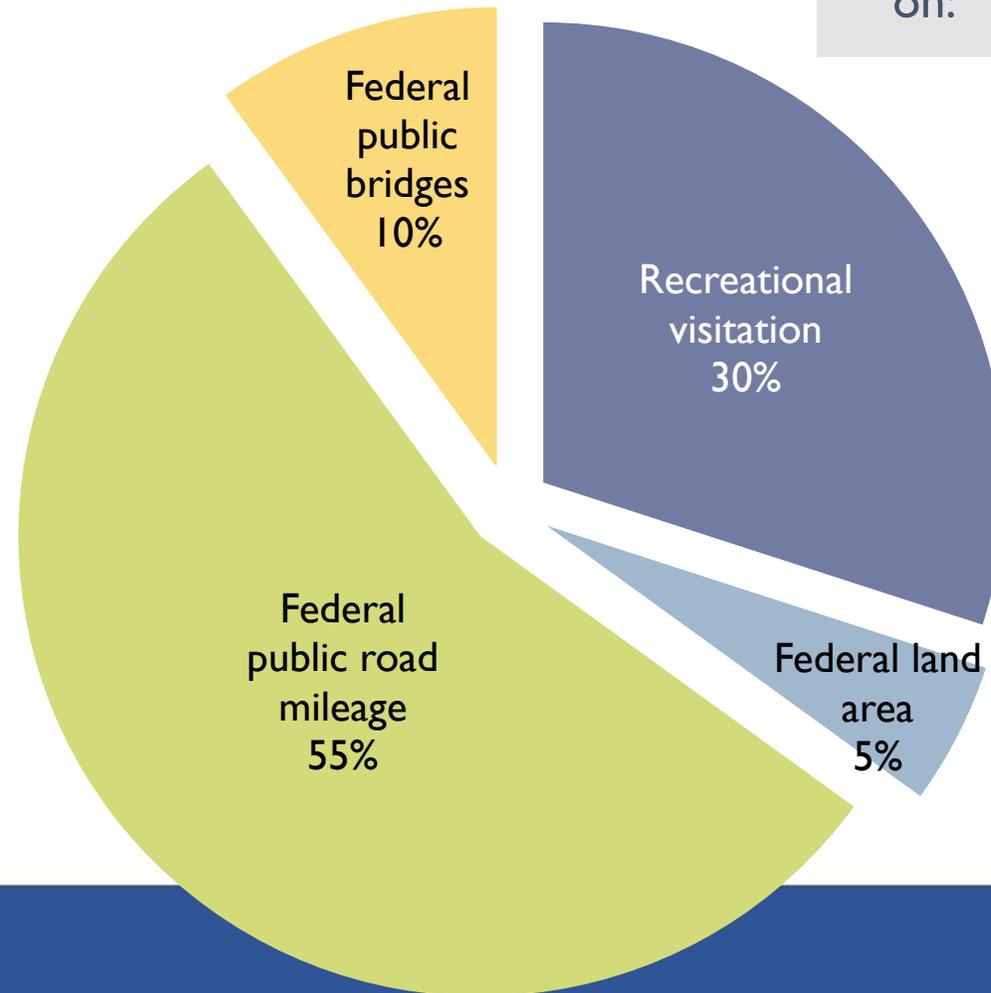
80% of Funds go to States with 1.5% or more of Federal Land viewed on a National scale

Category II:

Remainder goes to States with less than 1.5% of Federal Land viewed on a National scale

STEP 2

Within each category, the funds are further allocated based on:



Lead Agency

If FHWA-CFLHD	If Other Agencies
<ul style="list-style-type: none">• Typical for CFLHD to act as the lead agency from selection to completion• Capable of delivering most FLAP projects• Lead agency for NEPA and Title 23 requirements• Provides technical studies and information for partner agency to complete CEQA	<ul style="list-style-type: none">• Must provide justification, including examples of delivering Title 23 funded projects of similar size and complexity• Follow Caltrans Local Assistance Procedures Manual• FHWA California Division Office and Caltrans will have Stewardship & Oversight• FLAP funding typically fixed



FLAP Cost Share Requirements

Fund Type	Minimum Match Requirements See 23 U.S.C. 120	Allowed as Over-Match (aka other leveraged funds)
<ul style="list-style-type: none"> Local, State, or Tribal Sources 		
<ul style="list-style-type: none"> Title 23: Federal Lands Transportation Program (NPS, USFS, FWS, BOR, BLM, USACE, Presidio Trust) Tribal Transportation Program Funds 		
<ul style="list-style-type: none"> Other Title 23 Funds: i.e. Surface Transportation Block Program, Highway Bridge Improvement Funds, High Risk Rural Roads (HRRR), TIGER, BUILD, INFRA, etc 		
<ul style="list-style-type: none"> Other Federal Funds that are not Title 23 or 49, if their statutes and policies allow 		

- Match above the minimum is preferred
- FHWA cannot receive non-profit and private funding directly

- Funding source needs to be identified, but can be transferred in installments over duration of project if needed

Special Match: In-Kind Allowances

Typically Allowed:	Typically <u>NOT</u> Allowed:
<ul style="list-style-type: none">• Direct ROW acquisition and Utility relocation costs paid by applicant (i.e. Consultant fees, Landowner compensation, Payment to utility companies)	<ul style="list-style-type: none">• Labor• Equipment• Materials• Force Account• Any work done prior to execution of agreement with FHWA

- ✓ Hard match (cash) is preferred.
- ✓ All decisions on non-cash match are at the sole discretion of the Programming Decisions Committee (PDC).
- ✓ Work must be done according to federal law.
- ✓ Costs agreed upon upfront in executed agreement.
- ✓ Paid invoices required.

Special Match: Toll Credits

- Certain Local Public Agencies (County, City, etc.) may be eligible for toll credit usage.
- PDC determined eligibility based on population and self-help status.
 - **Tier I:** May request to use toll credits to satisfy 100% of the required match, or a value of \$1,000,000, whichever is less.
 - **Tier II:** May request to use toll credits to satisfy 50% of the required match, or a value of \$500,000, whichever is less.
 - **Tier III:** Local Public Agencies within these counties are generally not eligible to request toll credits. However, if there is a compelling case why the PDC should consider allowing toll credits, such as economic hardship, provide justification in the project support documents.

Tier I Counties		
Alpine County Colusa County	Amador County Del Norte County	Calaveras County Glenn County
Humboldt County Lassen County	Inyo County Mariposa County	Lake County Mendocino County
Modoc County Plumas County	Mono County Sierra County	Nevada County Siskiyou County
Sutter County Tuolumne County	Tehama County Yuba County	Trinity County

Tier II Counties	
El Dorado County	Kings County Shasta County

Tier III Counties	
Imperial County Napa County	Madera County San Benito County

*****Though applicants may request it, the use of toll credits as match is not guaranteed. Applicants need to commit to satisfy the match requirements through other sources*****

Special Match: Toll Credits Examples

Estimated Project Cost: \$20,000,000 Minimum Match: \$2,294,000	Estimated Project Cost: \$2,000,000 Minimum Match: \$229,400
<p>Tier 1 County may request:</p> <ul style="list-style-type: none"> • \$1,000,000 in toll credits toward that minimum match. • Remaining \$1,294,000 in minimum match must be provided by the County. 	<p>Tier 1 County may request:</p> <ul style="list-style-type: none"> • 100% in toll credits toward that minimum match. • The County may request the entire \$229,400 in minimum match from toll credits
<p>Tier 2 County may request:</p> <ul style="list-style-type: none"> • \$500,000 in toll credits toward that minimum match. • Remaining \$1,794,000 in minimum match must be provided by the County. 	<p>Tier 2 County may request:</p> <ul style="list-style-type: none"> • 50% in toll credits toward that minimum match. • The County may request \$114,700 (50%) in minimum match from toll credits. The County must provide the other \$114,700 toward minimum match.

*****Though applicants may request it, the use of toll credits as match is not guaranteed. Applicants need to commit to satisfy the match requirements through other sources*****

FLAP Leveraging Funds (FLAP & FLTP)

Example:

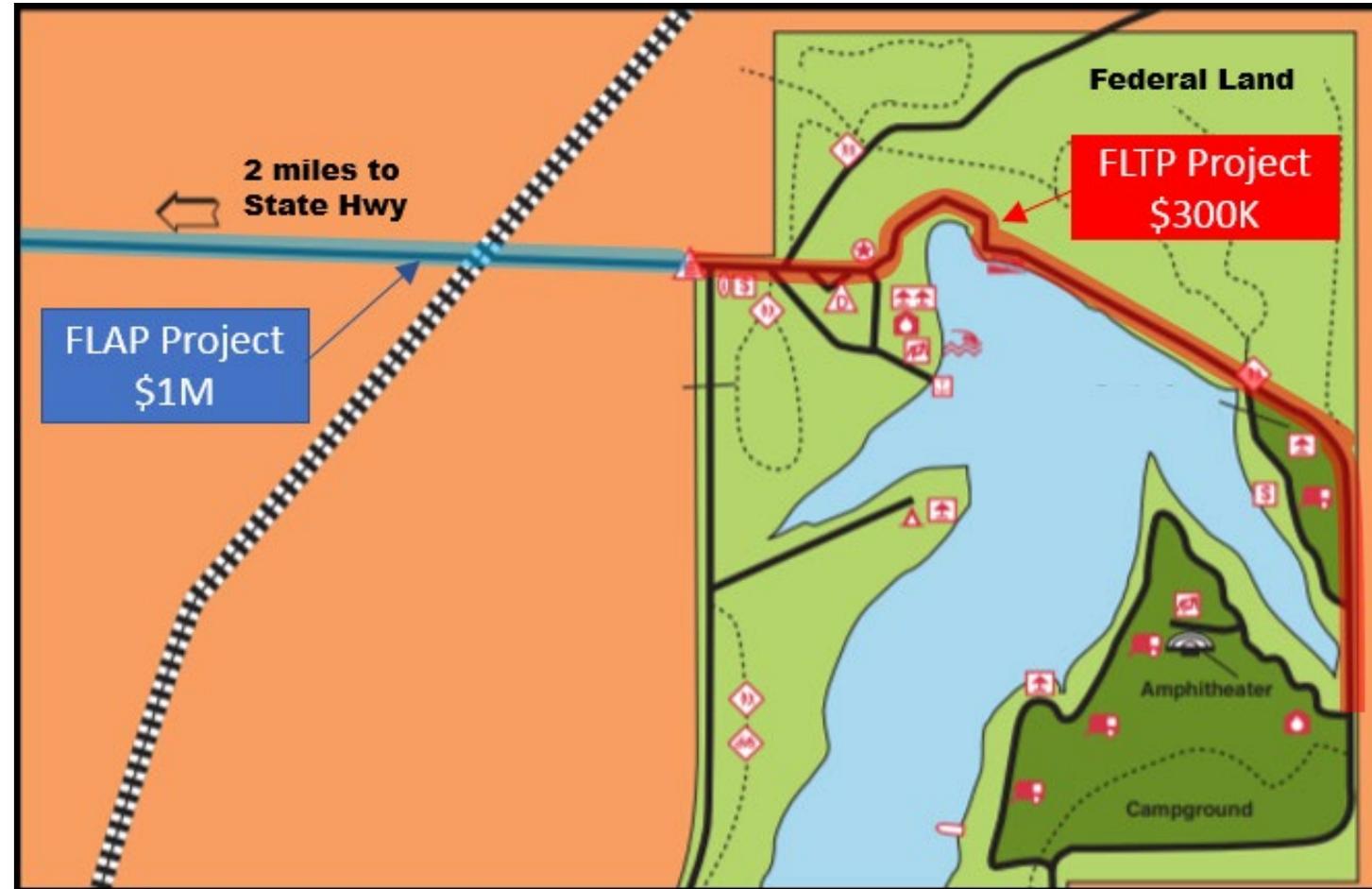
FLAP Project = \$1M

- 20% or \$200K match required

FLTP Project = \$300K

Total Project = \$1.3M

- FLAP: \$1M
- FLTP: \$300K
 - o FLTP funds CAN be applied toward required match
- Local Agency = \$0



Conditions:

- PDC and FLMA agree.
- Projects are continuous/adjacent.
- Let as a single construction contract.
 - Preference for single PS&E designed by single agency
- PDC may require local agency to contribute funding, meant to:
 1. Ensure local involvement or
 2. Secure funding, if there's not enough FLTP to cover the minimum match

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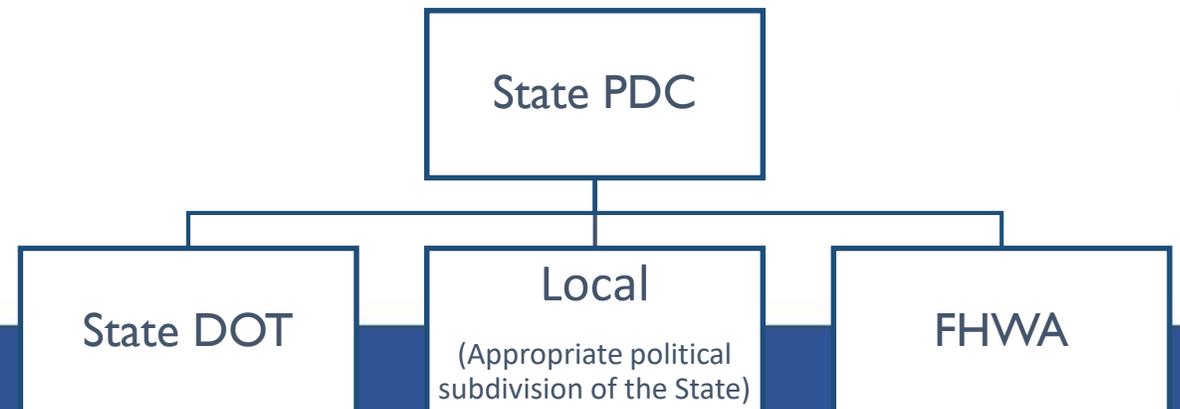
Bryce Canyon, Shared-Use Path, UT

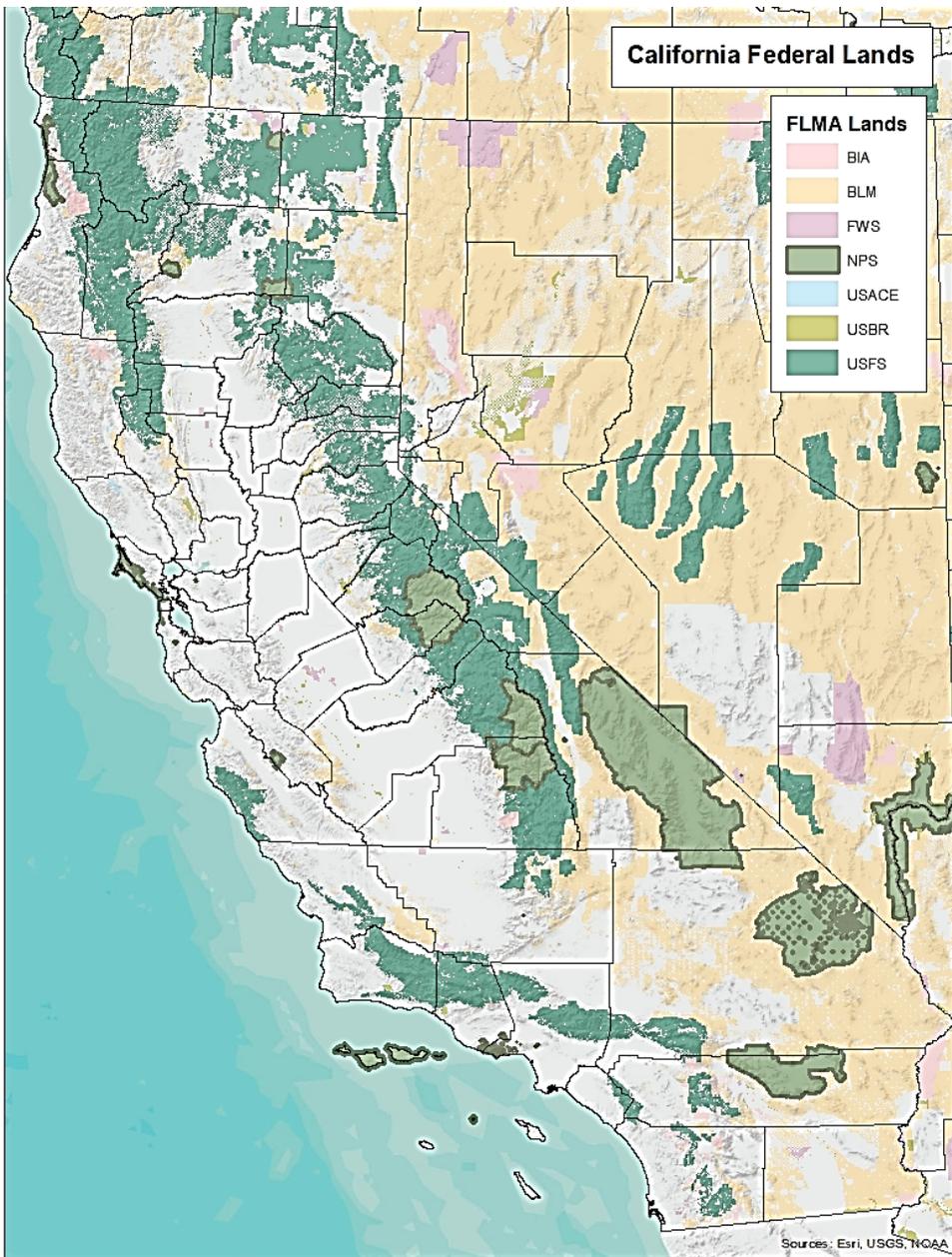
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 2. Secure funding, if there's not enough FLTP to cover the minimum match



Who Makes Programming Decisions?

- Each state has a Programming Decisions Committee (PDC).
- PDC responsibilities include:
 - Develop their own processes and evaluation criteria
 - Establish the next call for projects
 - Review applications
 - Shortlist and select projects





FLAP – California

Programming Decisions Committee (PDC):

Bob Baca

➤ Emergency Relief and Other Federal Programs
Manager, CALTRANS

Bob Perreault

➤ Director of Public Works, Plumas County

James Herlyck

➤ FLAP Program Manager, FHWA-CFLHD

Annual FLAP Allocation: \$30M

Category I

Minimum Match: 11.47%

Eligibility Requirements

- Per legislation, any public highway, road, bridge, trail or transit system located on or adjacent to Federal lands, typically within 10 miles.
- Any transportation project eligible for assistance under Title 23.
 - Rehabilitation / Restoration / Reconstruction / New Construction
 - Engineering
 - Operation & maintenance of transit facilities
 - Planning & Research
- Title or maintenance responsibility is vested with State, County, Local Government, or Tribe.
- Match requirements met.

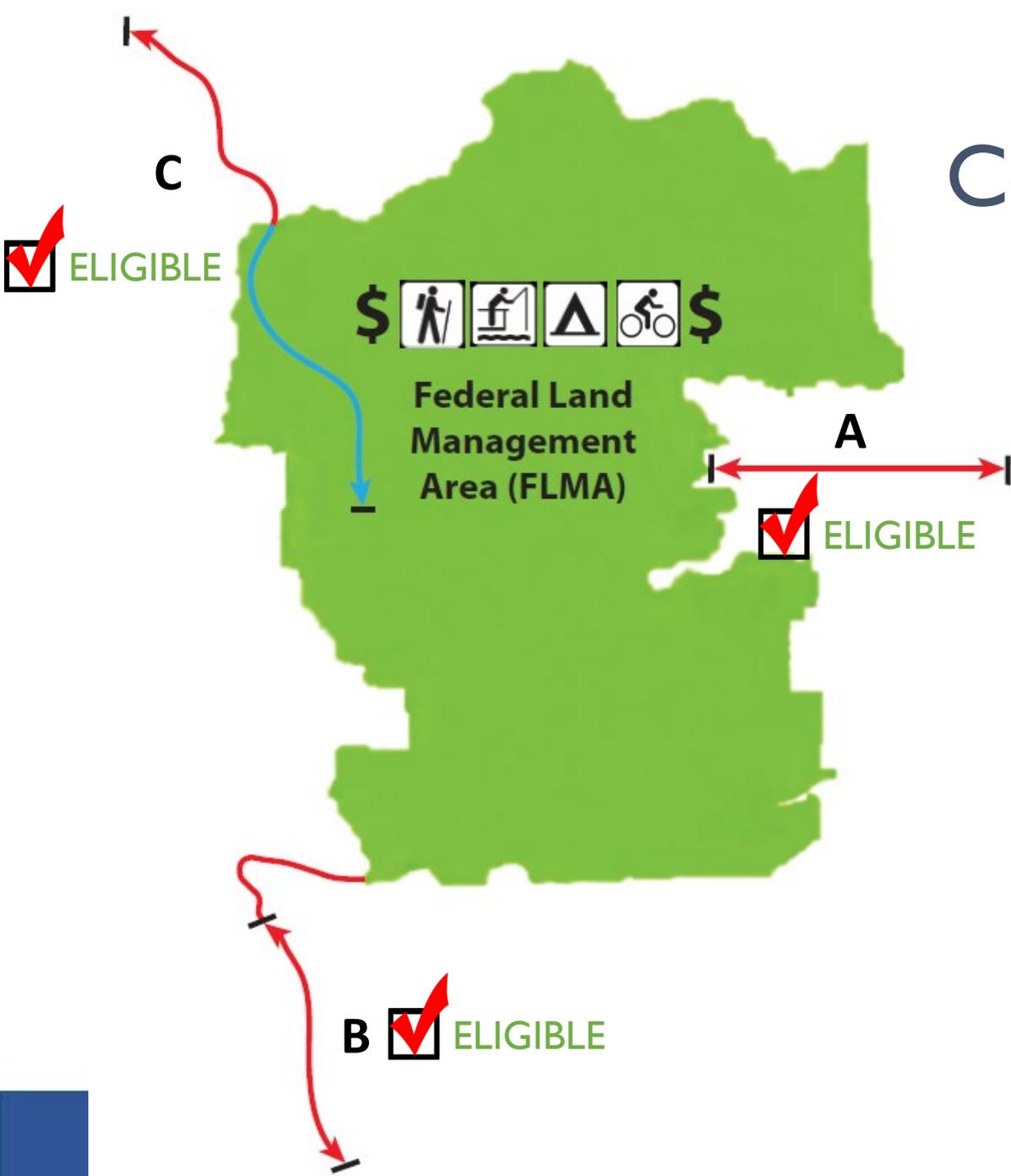




Preferred Projects

- Preference must be given to transportation facilities providing access to Federal high-use recreation sites and economic generators:
 - Federal Recreation Site = Any site used by the public to recreate on federal public lands.
 - “High-use” is defined for your region/local area/regional population.
 - Not compared across the state (i.e. Yellowstone NP)
 - Federal economic generator = Any use of/on federal lands that generates economy for local community and/or region.

Common Eligibility Scenario #1



Note:

- Tribal roads maintained by the tribe are **eligible**, but the road must access Federal Lands other than tribal (ex. NPS, FWS, etc.).
- Tribal lands are **not eligible** Federal Lands as the destination for this program.
- Land leased by the Federal Government is **not eligible**.

Common Eligibility Scenario #2

- Access to reservoir/lake is typically through State or County Park.
- Roads leading to or within the Park are not federally maintained – **ELIGIBLE**
- Potential to leverage FLAP, FLTP, State, and Local Funds.

BOR or
USACE
Managed
Reservoir
or Lake



Successful Applications



- Successful Application = Reasonable scope + Realistic cost estimate + FLMA coordination + Meets the FLAP vision
- PDC's set selection criteria and have the ultimate programming decision.

Projects typically selected include:

<ul style="list-style-type: none">• Full roadway reconstruction<ul style="list-style-type: none">– Roadway realignment– Shoulder widening– Multimodal (bike lanes, multi-use path)	<ul style="list-style-type: none">• Roadway rehabilitation<ul style="list-style-type: none">– Full depth reclamation– Guardrail replacement– New, full-depth asphalt
<ul style="list-style-type: none">• Bridge replacement	<ul style="list-style-type: none">• Multi-use trail (additions, expansions, or improvements)

Projects That Don't Compete Well

Projects that typically rank low include:

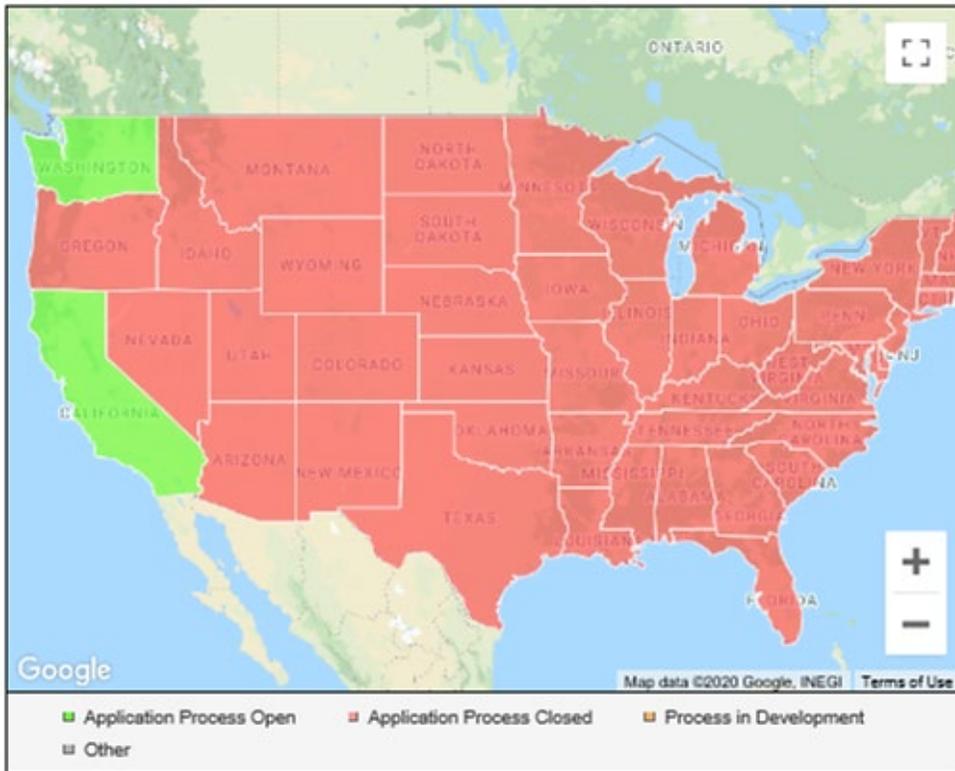
- | | |
|---|--|
| <ul style="list-style-type: none">• Maintenance-only focus<ul style="list-style-type: none">– i.e. Chipseals, mill and overlay | <ul style="list-style-type: none">• Does not access high-use federal recreation sites (relative to your region) |
| <ul style="list-style-type: none">• Underlying issues not addressed in application scope<ul style="list-style-type: none">– Poor subgrade left as is– Damaged and/or undersized culverts to remain– Deficient guardrail to be left in place | <ul style="list-style-type: none">• ADT majority traffic is commuters & residential<ul style="list-style-type: none">– Suggestion: If the project accesses a high-use recreation site, but there are many residences or businesses, consider proposing a higher match appropriate to the split in ADT. |



Status of the Call for Projects

To learn more about the call for projects status, points of contact or to access a link to a State FLAP webpage, click on a state in the map below.

* Figures listed are annual allocation estimates per fiscal year and subject to availability of funds.



Open Call for Projects

- Call for Projects is now OPEN
- CA Program \$50M – \$90M +/-
- CN anticipated FY26 – FY28
- Call for Projects Ends: **May 27, 2021**
- Shortlist Projects in: Summer 2021
- See website for updates, detailed program information, Q&A, guidance, etc.

<https://highways.dot.gov/federal-lands/programs-access>

Website Overview — <https://highways.dot.gov/federal-lands/programs-access/ca>

Home » Federal Lands » Programs » FLAP » California

Explore Federal Lands

Programs

Federal Lands Access Program

Federal Lands Transportation Program

Federal Lands Planning Program >

Office of Tribal Transportation

Nationally Significant Federal Lands and Tribal Projects Program

Emergency Relief for Federally Owned Roads

Defense Access Roads

Stewardship and Oversight

California Federal Lands Access Program

Call for Projects

The California Federal Lands Access Program (FLAP) Programming Decisions Committee (PDC) is currently accepting project proposals for the 2021 Call For Projects. Proposals will be accepted through May 27, 2021.

- Letter to Applicants
- California FLAP 2021 Call for Projects Brochure
- FLAP Frequently Asked Questions
- California FLAP 2021 Call for Projects Evaluation Criteria

The FHWA Central Federal Lands Division will be hosting three webinars for all prospective applicants that anticipate applying for the California Federal Lands Access Program funds in the 2021 *Call for Project Proposals*.

Topics Covered:

- Overview of the California Federal Lands Access Program
- Overview of Project Proposal Materials
- Frequently Asked Questions

Project Proposal Packet

- [Project Proposal Instructions and Checklist*](#)
- [Project Proposal Application](#)
- [Applicant Endorsement Form](#)
- [Federal Land Management Agency Support Form](#)
- [Non-Construction Transportation Worksheet](#)
- [Sample FLAP Project Cost Estimate Form](#)
- [Toll Credit Supplemental Worksheet](#)

Proposal Packet Overview

1. General Info
2. Background
3. Proposed Project
4. Funding
5. Evaluation Criteria
6. Non-Construction
7. Toll Credit Worksheet
8. Endorsement Form
9. FLMA Support Form
10. Checklist

Coordinate with
FLMA before!

Enter annual
visitation or best
guess.

GENERAL INFORMATION

Project Points of Contact (POC): POCs listed will receive project selection notification from the PDC.

	Applying Agency	Supporting Federal Land Management Agency(s)	
Agency Name:			
POC Name:			
POC Title:			
Address Line 1:			
Address Line 2:			
E-mail:			
Phone #:			
Additional Key Project Stakeholders:			

Project Identification:

Project Title: Provide title that best summarizes project scope.

Federal Lands Access Transportation Facility (FLATF) Name / Number: Provide the local and/or FLMA route name and number.

Federal Land Management Agency (FLMA) Accessed:

a. List all FLMA site(s) and/or major destination(s) that are accessed by the identified transportation facility. Provide annual visitation for all those FLMA sites and/or major destinations.

Name of the Federal Land Management Agency	FLMA Unit Name	Site(s) or Major Destination(s) Accessed	Distance from Project (miles)	Current Annual Visitation
Sample: FWS	California Wildlife Refuge	Trailhead A	0	120,000
Sample: USFS	California National Forest	Campground B	0.5	30,000
Sample: NPS	California National Park	Visitor Center C	5	800,000
Sample: BOR	California Reservoir Lake	Picnic Area	2	100,000

b. Identify source(s) for all annual visitation values listed. If using estimated annual visitation (because actual values are unknown or unavailable), then include the estimating methodology used.

	Project Terminus Start	Project Terminus End
Landmark, Milepost, Cross Roads:		
Latitude Coordinates: (Decimal Degrees to 6 decimals)		
Longitude Coordinates: (Decimal Degrees to 6 decimals)		

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Attach bridge inspection report.

Enter % of ADT that accesses the Federal Lands.

BACKGROUND DATA

1. Agency with Title to Facility:

2a) Agency with Maintenance Responsibility: Provide agency name

2b) Describe how the maintenance responsibility is provisioned. Include details for each portion of the project (e.g. roadways, parking lots).
 Attach available ROW documentation and/or maintenance agreements.

3. Project Length: Provide length in miles

4. Existing Roadway Width (outside shoulder to shoulder): Provide average width in feet

5. Existing Posted Speed Limit:

6. Existing Bridge Information: Provide known data for all bridge structures within the project limits. Refer to the link below for guidance: <http://www.fhwa.dot.gov/bridge/nbricfm>
 Attach inspection reports if available.

National Bridge Inventory Structure #	Bridge Length (ft.)	Bridge Width (ft.)	Bridge Area (Sq. Ft)	Bridge Sufficiency Rating

7. Functional Classification: Check those that apply.

- National Highway System
- Major Collector
- Arterial
- Minor Collector
- Local Road

Refer to the link for guidance: http://www.fhwa.dot.gov/planning/processes/statewide/related/highway_functional_classifications/

8. Traffic Volumes: Provide any available traffic data from recent counts or other documented sources.
 Note: If no data (i.e., counts) are available, please estimate range (< 200, 200 - 500, 500, 500 - 1000, > 1000 vehicles per day)

	Current	20-Year Projection	Data Source / Methodology
Average Daily Traffic (ADT)			
Seasonal Average Daily Traffic			
Estimate % of above ADT that accesses the Federal lands			

9. Safety History: Describe site(s) including the number, rate and type of crash as well as the user type(s) that have occurred within the project limits and the source of this information (reports or anecdotal). If available provide site specific crash data for last three years.

10. Projects in Proximity: Describe other current or previously funded Federal Lands project(s) adjacent to or in proximity to this project.

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Does your project align with FLAP's goals?

Can your project be phased?

California Federal Lands Access Program: Proposed Project Description

PROPOSED PROJECT

1. Purpose and Need:

Describe the need for the project including but not limited to who the project will serve, conditions requiring relief, and anticipated changes in use due to the proposed project.

SAMPLE - The purpose and need for this project is to address deteriorated pavement and safety concerns for 10 miles of XYZ Road providing primary access to the Green National Forest. Proposed improvements are needed to provide a minimum of 20-year service life for this facility, to increase mobility, as well as providing safety improvements to decrease the potential for future accidents and for visitor and emergency response traffic.

2. Proposed Design Standards:

Project will be designed to the following standards. Check the standard that best applies to this project.

AASHTO State DOT Local Government FLMA

3. Proposed Roadway (shoulder to shoulder) Width (feet):

Proposed width should be in accordance with the proposed design standards.

4. Proposed Speed Limit:

5. Description of Proposed Work*:

a) Provide a description of all proposed work including project phase(s) and major construction work items.

SAMPLE - Rehabilitation, widening, and full depth reclamation of 5 miles of XYZ Road. Culvert replacements will be needed at select locations to resolve periodic roadway flooding being caused by the existing structures failing. Full reconstruction of another 5 miles including vertical and horizontal realignment. Proposed 28-foot width with 12 foot lanes and 2 foot shoulders, except for a 1-mile uphill section which will include a bike lane. Safety improvements will include new guardrail, and MUTCD signage and striping. The safety elements will improve sight distance and overall safer operations on the roadway.

b) Describe how the proposed project will address the identified purpose and need.

SAMPLE - The proposed project will increase safety and mobility for users by improving the pavement surface condition and eliminating substandard vertical and horizontal curves. Drainage improvements will also extend the service life of the roadway. Widening of the roadway template to a consistent width, as well as adding an uphill bike lane will improve the safety for all users.

c) Describe if the project is a segment of a larger project/route or if this project is/ can be phased. Include any known alternatives that should be reviewed as part of this project.

SAMPLE - The proposed segment of roadway will tie into a US Forest Service (USFS) project programmed for Fiscal Year 2026 to rehabilitate the roadway for 2 miles to the north (segment is owned and maintained by the USFS). If there are funding limitations in the program, this project could be broken into two phases, with the logical termini being the turnoff to the Vista Overlook. Phase 1 would be the reconstruction section from the FS boundary/project termini, south to the Vista Overlook turnoff (~5 miles).

*Note: The Programming Decision Committee has final approval for all proposed project phases and reserves right to reduce scope of work.

6. Key Items of Work: Check all that apply. Refer to link for guidance: <http://www.fhwa.dot.gov/planning/css/>

New Construction / Reconstruction (4R):

- Earthwork/Grading
- Road base
- Major Drainage (>48")
- Minor Drainage (<48")
- Retaining Walls
- ROW Acquisition
- Utility Relocations

Recycling (3R):

- Existing Asphalt / Base Recycling (Ex Pulverization)
- Overlay
- Milling
- Minor Widening (< 5 ft.)
- Major Widening (> 5 ft.)

Bridge:

- New / Replacement
- Rehabilitation or Repair

Surfacing:

- Asphalt
- Concrete
- Gravel
- Parking

Safety Improvements:

- Intersection / Traffic Controls
- Guardrail
- Sight Distance Improvements
- Roadside Hazard Improvements

Bicycle / Pedestrian:

- Bicycle and Pedestrian facility
- Bicycle facility (e.g. bike lane)

**Non-Infrastructure:

- Transit
- Planning Study
- Planning-Environmental Linkage (PEL) Study
- Research

**Note: Applications that include non-construction or elements including transit, planning, and/or research, please fill out the supplemental worksheet for alternative transportation that can be found at: <https://highways.dot.gov/federal-lands/programs-access/ca/>

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ROW, Utility & Environmental – Explain anticipated impacts!

Part of FLH Mission to deliver projects – Assume CFL as Lead Agency.

California Federal Lands Access Program: Proposed Project Acquisition and Impacts

7. Right of Way Acquisition: All Right-of-way (ROW) property (acquisition costs) to be part of the project costs should be detailed in the project estimate page. All acquisition support costs are non-participating and will be borne by the applicant.

7a) Is ROW acquisition required? (yes /no)

7b). Existing ROW Width (feet):

7c) Describe the anticipated ROW acquisition needed to construct project. Include the proposed ROW width (ft) including formalization of all ROW on FLMA lands.

SAMPLE – The 5 miles of rehabilitation section has a deeded ROW width of 60 feet. No additional ROW is anticipated to be needed. Within the 5 miles of full reconstruction section, 3 miles are prescriptive easement that will need to be acquired in fee-title based on the new alignment. The remaining 2 miles are deeded ROW of varying width. ROW acquisition is also anticipated in this section depending on the final design alignment.

8. Utility Impacts: All utility relocation costs must be accounted for by the applicant whether borne by the applicant or included as project cost. Utility relocation costs should be detailed in the project cost estimate.

8a) List any known utility conflicts within the project ROW and describe any anticipated utility impacts and proposed relocations:

SAMPLE – A more thorough utility investigation will be needed. However, based on local knowledge there is a buried fiber optic and copper telecommunication bundles in the ROW. They will likely need to be lowered at culvert crossings, and completely relocated in the realignment sections. Per the County franchise agreement, the utilities will pay for relocations within the deeded ROW. Research will be needed for sections of prescriptive easement, and the responsible party for cost.

8b) Will relocation of utilities be required? (yes /no)

9. Environmental Impacts / Resource Protection: Identify and describe known or anticipated impacts, positive or negative, to biological, cultural, wetlands or water resources, or any other environmental areas.

<input type="text"/>	<input type="text"/>

Describe all those impacts identified:

SAMPLE - Somewhere between 0.5 and 1.5 acres of wetlands will be impacted in the reconstruction section. A mitigation site has been identified. This area is also likely habitat for the Northern Spotted Owl. Protocol surveys might be required. Culverts will be designed for aquatic organism passage. It is unknown if any cultural or historic resources will be impacted. After construction, the County plans on working with Forest Service and Friends of the Forest non-profit to install interpretative signage at the Vista Overlook to highlight the area's rich history and species.

10. Proposed Lead Agency: Identify the agency that is proposed to lead delivery of this project. It is typical for the CFLHD to act as the lead agency for duration of the project, from award through project completion. However, if the applicant plans to have a different agency act as lead for the project, the applicant must provide justification for this position, previous experience in delivering Federal Aid (Title 23) funded projects, and ability to satisfy FHWA project delivery requirements in accordance with [Caltrans Local Assistance Procedures Manual](#). The final decision for project delivery resides with CFLHD. If delivered by another Agency, FHWA California Division Office and the California DOT will have Stewardship and Oversight responsibility where all costs and overruns will be borne by the applicant.

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LINK HERE for Sample Cost Estimate.

Overmatch is preferred & ranked higher.

Coordinate with FLMA beforehand.

California Federal Lands Access Program: Proposed Project Funding

Applicants are required to attach a detailed estimate to support costs referenced below. A [Sample FLAP Project Cost Estimate Form](#) is available for use on the California FLAP web page (link will take you to the page; scroll down to find the excel document). Project cost estimates must include all project costs including Preliminary Engineering and Construction Engineering costs, Contingency, ROW, utility relocation, etc.

1. **Cost Estimate for Proposed Project** (From developed Cost Estimate attached):

2. **Federal Lands Access Program Funds Requested** (Cannot exceed 88.53%): = _____ %

3. **Project Funds Leveraged:** List and provide detail of all non-FLAP match funding sources that will be furnished, using this table.

a) Sources eligible for Minimum Match (11.47%) and/or Overmatch:

Local, State, and/or Other non-federal Sources (Cash match only):	<input type="text"/>	=	_____ %
Right of Way (Acquisition costs only; Supporting costs borne by Applicant):	<input type="text"/>	=	_____ %
Utility Relocation (Construction costs only; Supporting costs borne by Applicant):	<input type="text"/>	=	_____ %
Authorized Title 23 (FLTP, TTP), Title 49 Sources (w/Agency Approval), or other authorized Federal Sources:	<input type="text"/>	=	_____ %
In-Kind Matching Contributions (at the discretion of the CA Programming Decision Committee):	<input type="text"/>	=	_____ %
Sub-Total (minimum required 11.47%):			_____ %

b) Sources only eligible for Overmatch:

Other Federal Sources (e.g. Federal-Aid Highway Programs) = _____ %

c) Total Matching Contribution: _____ = _____ % **Total Percent Overmatch:** = _____ %

NOTE: Total Matching Contribution and FLAP Funds Requested should total (and not exceed) Cost Estimate for Proposed Project

d. Request to use Toll Credits
 Certain qualifying Local Public Agencies (LPA) may request the CA Programming Decisions Committee and Caltrans to allow toll credits to be used in lieu of the minimum cash match. Please prepare and include the [Toll Credit Supplemental Worksheet](#), located on the California FLAP web page, in your submittal, and check the box below.

Toll Credit Match Request: Applicant understands toll credits are not guaranteed, and is committing other match sources under Section 3a above to satisfy 100% of match requirements.

4. List and provide detail on all match funding source(s) identified above including funding source description, restriction(s), and timing availability of funds and associated partnerships.

SAMPLE - Example County will not have matching funds available until January 2024. Example County's matching funds are from local sales tax.

5. If using authorized Title 23 or Title 49 sources, or other authorized federal sources, please provide further detail on the funds/project, and confirmation of authorization from the supporting agency. Attach letters of support if necessary.

SAMPLE - Attached to the application packet is a letter of confirmation from XYZ National Forest and the USFS Region 3 confirming they will provide Federal Lands Transportation Program (FLTP) funds as a match for this project. The USFS will be using FLTP funds to rehabilitate the first two miles of Example Road inside the USFS boundary. The projects are connected, on the same road, and can be delivered together.

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California FLAP Application Proposed Project Cost Estimate Sample 4					
Sample Project # 4					
3 miles of paved shared use path with an anticipated Boardwalk to avoid wetland impacts - CFLHD delivered.					
Work Item Description	Unit	Unit Price	Quantity	Cost	Remarks
Removals of Structures and Obstructions	LPSM	\$2,000	1	\$2,000	3 mile x 30 ft
Roadway Excavation	CUYD	\$30	12,000	\$360,000	3 mile x 1 ft x 20 ft
Aggregate Base Material	TON	\$25	8,900	\$222,500	Assume 3 mile x 16 ft x 6"
Asphalt Pavement	TON	\$110	2,300	\$253,000	Assume 3 mile x 12 ft x 2"
Boardwalk	LNFT	\$750	1,200	\$900,000	Assume 1200 ft
Drainage Improvements	LPSM	\$55,000	1	\$55,000	Assume 240 lnft of CMP, end sections, and riprap
Permanent Erosion Control	LPSM	\$40,000	1	\$40,000	
Permanent Traffic Control & Striping	LPSM	\$5,000	1	\$5,000	
Utility Relocation	LPSM	\$20,000	1	\$20,000	2 power poles will need to be relocated
Subtotal				\$1,857,500	
		% of above Subtotal			
Mobilization	LPSM		12%	\$223,000	
Construction Survey and Staking	LPSM		2%	\$38,000	
Contractor Quality Control & Testing	LPSM		5%	\$93,000	
Temporary Erosion Control	LPSM		5%	\$93,000	
Clearing and Grubbing	LPSM		5%	\$93,000	
Temporary Traffic Control	LPSM		4%	\$75,000	Lower % due to TTC needed at construction access pts.
Subtotal				\$2,472,500	
Contingency (Required for all projects)	35%			\$866,000	Increase contingency due to potential wetland impacts
Inflation (Assumed 3% per year)	3%			\$890,612	
Total Construction (CN)	2028			\$4,229,112	
Preliminary Engineering (PE) (Required for all projects)	12%			\$507,493	
Construction Engineering (CE) (Required for all projects)	10%			\$422,911	
Cost Estimate for Proposed Project				\$5,159,517	
Total Project Cost (Rounded)				\$5,160,000	

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1 - Project Fit to Program Vision

A. How does the project align with the goals of this funding program?

SAMPLE - Green NF is one of only two federal public land recreation sites in Example County. The trailheads and a large day-use picnic area, accessed by XYZ Road, receive 60% of the annual visitation to Green NF. XYZ Road is the only paved access to these sites. Example County's limited budget cannot afford to make the necessary repairs and improvements to rehabilitate the road and maintain safe access for all visitors to Green NF. Without these improvements, the County may have to consider use restrictions, and some visitors may no longer be able to access Green NF.

B. Describe why the Federal Lands Access Program is the most appropriate funding source for the proposed project as opposed to other funding sources eligible.

SAMPLE - The FLAP program is intended to improve access to high-use Federal recreation sites by supplementing state, county, and local resources on their transportation facilities which access these sites. As stated, these sites in Green NF, accessed via XYZ Road, receive the highest use in the County, so the FLAP would be the most appropriate funding source for this project.

2 - Federal Lands Access Improvement

A. What is the proximity of the project to the Federal lands? What is the significance if access through the project area was lost or not provided? Is the FLATF (project area) the only access to the federal lands?

SAMPLE - The XYZ Road project termini is less than one mile from the first of two major trailheads and one day-use picnic area located in Green NF. If access to these trailheads and campground is not improved, then Example County will have to consider periodic restrictions for all travel modes during large rain events, in addition to possible seasonal closures due to the deteriorating road conditions. This will impact the visitation to the Federal lands and surrounding community, limit access to one of the most beautiful locations in the County, and reduce economic generation in the surrounding region from visitors coming to the area.

B. Describe how access to these Federal Lands will be improved as result of this project. If applicable, address improvements to all transportation modes (vehicular, pedestrian, bicycle, transit, emergency, etc.). If applicable, include how the project will improve access management (e.g. reduction in traffic congestion, size/load limits, etc.).

SAMPLE - The proposed improvements will ensure all vehicles can continue to have safe, year-round access to these sites. In recent years, there has been an increase in bicyclists/interest to bicycle into the trailheads and day-use area. By adding shoulders to XYZ Road, and a bike lane in the 1-mile stretch of uphill road, the County can help facilitate safer access for cyclists to travel into these sites in Green NF.

3 - High Use Recreation Site and Economic Generator

A. Describe how the Federal Lands, listed on page 1 of the Proposal (FLMA Unit(s) Name) are considered high use recreation site(s) and/or economic generator(s)* for the local or regional economy. Explain if/how the local or regional community is economically dependent on the access to the federal land and the proposed transportation facility.

SAMPLE - The 2018 Example County Economic Growth Analysis Report identified tourism as one of two major sources of economic generation in the County. Green NF receives almost 300,000 visitors annually. Based on recent NF surveys, 60% of those visitors come to one or more sites along XYZ Road. The trails and picnic area provide year-round activities, including viewing wildflower blooms in early/mid-summer, experiencing picnic areas along the river, and snowshoeing in the winter. These sites are popular both with area residents and visitors from around the state. Also, Green NF is listed in the top three attractions for Example County.

*Note: Federal economic generator refers to any use of/on Federal lands that results in economic generation for the local community and/or region.

Proposal Packet Overview

5. Evaluation Criteria →

1. Program Vision

2. Federal lands access proximity & significance

3. Improves public access

4. High-use recreation site and/or Federal economic generator

5. Safety improvement

6. Preservation

7. Sustainability & Environmental quality benefits

8. Coordination

9. Project cost & scope risk

10. Overmatch & leveraging of funds

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For Planning,
Research, and
Transit projects.



California FLAP Non-Construction Transportation Worksheet

The Non-Construction Transportation Worksheet can be completed electronically or be printed and submitted electronically.

General Information:

This worksheet must be completed, in addition to the proposed project application, for all non-construction transportation projects applying for Federal Lands Access Program (FLAP) funds.

Non-construction transportation project eligibility includes transportation research, planning studies, and transit capital, operations, and maintenance. To be eligible, the transit service or transportation facility being studied must be located on, adjacent to, or provide access to Federal lands for which the title or maintenance responsibility is vested in a State, tribe or local government.

A. Planning Projects Only:

1. Provide a description of the project that will be addressed in the planning effort. Explain how this planning effort will address the goals of FLAP.

B. Research Projects Only:

1. Describe the research project and how it aligns with the goals of FLAP.

2. Describe how this plan or research project will be applied or implemented following completion.

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For eligible Local
Public Agencies



General Information:

This worksheet must be completed, in addition to the proposed project application, for toll credits to be requested to satisfy match requirements.

- This worksheet is only for certain qualifying Local Public Agencies. Other agencies cannot request toll credit usage.
- The California Programming Decisions Committee (PDC) and Caltrans must approve the use of toll credits. The applicant does not need to contact Caltrans. CFLHD will coordinate with Caltrans if the project is selected into the Program and the PDC approves toll credits.
- Due to the nature of how the toll credit program is managed, the approval of toll credits is not guaranteed until the point of obligation. There will be multiple obligation points during project implementation, including during construction. Given this uncertainty, the Applicant must commit to satisfying the match requirements in Section 3a of the Application Funding Table in the event toll credits are not available through project completion.
- The PDC reserves the right to require a portion, or all of the match to be cash based on project circumstances.
 - o For example, the PDC may not allow toll credit usage on a project if a significant portion of the ADT is not related to accessing Federal Lands, regardless of what tier an LPA falls within.
- Local Public Agency (County, City, etc) eligibility is divided into three tiers based on population and self-help status.
 - o Tier I: Local Public Agencies within these counties may request Caltrans and the PDC to use toll credits to satisfy 100% of the required match, or a value of \$1,000,000, whichever is less.
 - o Tier II: Local Public Agencies within these counties may request Caltrans and the PDC to use toll credits to satisfy 50% of the required match, or a value of \$500,000, whichever is less.
 - o Tier III: Local Public Agencies within these counties are generally not eligible to request toll credits. However, if there is a compelling case why the PDC should consider allowing toll credits, such as economic hardship, provide justification in the project support documents.

**Note: please see Page 2 for examples of how this may apply to your project.*

Request to use toll credits:

Our Local Public Agency lies in County which is in Tier

and we request \$ of toll credits to be applied to the project match.

We understand that the use of toll credits is not guaranteed and we are prepared to provide

the full match requirements as shown in Section 3a of the Application Funding Table.

Name

Title

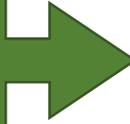
If you require assistance, please contact:

Laurie Miskimins, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 380B, Lakewood, CO 80228
Phone: 720-963-3455 | laurie.miskimins@dot.gov

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Applicant certifies to provide the required match & long term maintenance.



California Federal Lands Access Program: Proposed Project Endorsement Form

The Agency with Title or Maintenance Funding Responsibility Completes This Form
Project endorsement can be signed electronically or be printed, signed and submitted electronically.

By signing this endorsement form, the signatory certifies:

- A. The project provides access to, is adjacent to, or is located within a Federal recreation site or Federal economic generator.
- B. Sufficient maintenance funds will be provided for the life of the constructed facility.
- C. Funding commitments are, or will be, made available as detailed on page 5 of the California FLAP Project Proposal.
- D. Reimbursable Agreement will be executed with the Applicant within 45 days of project short-list notification. *(Example furnished upon request)*

1. Agency submitting project proposal (must be the transportation facility owner or solely responsible for maintenance of the transportation facility): _____

2. Name of authorized agency official: _____

3. Title: _____



4. Signature: _____ 5. Date (MM/DD/YYYY):

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6. E-mail: _____ 7. Telephone: _____ ext. _____

8. Address 1: _____

9. Address 2: _____

10. Identify any tribal, state, regional, and/or local plans that have included or referenced this project (e.g. Regional Transportation Plan, Capital Improvement Plan, etc. If applicable include links to the plans or attach relevant sections in package submittal):

11. Project Title (From Application): _____

Laurie Miskimins, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave. Ste 380B, Lakewood, CO 80228
Phone: 720-963-3455 | laurie.miskimins@dot.gov
Additional information on the Access Program is located at:
<https://highways.dot.gov/federal-lands/programs-access/ca>

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Submit more than one if accessing multiple FLMAs.

Ensure FLMA is ready for the project.

California Federal Lands Access Program: Proposed Project FLMA Support Form

Support Form - Acknowledgement of Coordination with Federal Land Management Agency (FLMA)

By signing this support form, the FLMA representative certifies that the projects provide access to, is adjacent to, or are located within a Federal recreation site or Federal economic generator. Please fill in all fields. This form can be signed and submitted electronically or be printed, signed, scanned and submitted electronically. Letters of support are highly recommended in addition to this signature page.

1. Project Title (From Application): _____

2. Applying Agency (From Application): _____

3. Federal Land Management Agency (FLMA) supporting project: _____

4. Name of FLMA representative: _____

5. Title: _____



6. Signature: _____ 7. Date (MM/DD/YYYY):

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8. E-mail: _____ 9. Telephone: _____ ext. _____

10. Comments on the proposed project. (Why is the project significant or critical access for your federal lands?):

11. Please explain how your unit is ready to support the improved, new, and/or increased access. (E.g. if the applicant is building a multimodal path to the entrance, does the unit have existing or proposed infrastructure in place that will support this type of access?)

12. Will Federal Land Transportation Program (FLTP) funds be provided as match for this project? Are there any FLTP projects adjacent to this project?

13. FLMA Point-of-Contact (POC) Name: _____

14. POC Telephone: _____ ext. _____ 15. POC e-mail: _____

Laurie Miskimins, Transportation Planner
Central Federal Lands Highway Division
12300 West Dakota Ave, Ste 330B, Lakewood, CO 80228
Phone: 720-963-3455 | Laurie.miskimins@dot.gov

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Project Application Packet Checklist

Items 1 through 6 are required to be submitted as part of the Project Application Packet. Please contact FHWA-CFLHD if further clarification is needed. Items 1, 2, 3, 4, 7 and 8 below are located on the [CA FLAP](#) website under the *Project Applicant Packet* section.

- 1) Project Proposal Application
- 2) Detailed Cost Estimate (Sample FLAP Project Cost Estimate Form located on CA FLAP website)
- 3) Sign and Attach Applicant Project Endorsement Form
- 4) Sign and Attach FLMA Support Form from all applicable Federal Land Management Agencies
- 5) Project Map (Must identify project termini, federal lands and federal site(s) the project accesses, is adjacent to or located on)
- 6) Project Photos (Attach at least 4 - 6 Photos; should include typical existing conditions along route, structures, project termini, etc.)
- 7) Non-Construction Transportation Worksheet (Non-construction projects only including Planning, Research, Transit)
- 8) Toll Credit Supplemental Worksheet (Only for applicants requesting toll credits as part of their minimum match requirement.)
- 9) Optional- Video link highlighting project:

Tips for Success

- If you don't apply, you won't get selected!
- Review program guidance for:
 - Eligibility
 - Match requirements
- Test forms early – download and save to computer.
- Fill in ALL questions!
- Review evaluation criteria from PDC.
- Provide best data available.
 - ADT / Visitation data if available, if not make assumptions
 - ROW and utility information
 - Bridge and pavement reports, if able
- Provide Endorsement Form from each FLMA or stakeholders



Tips for Success Con't

- Include photos, maps, and info to help the PDC understand the project.
 - Map of project extent and proximity to Federal Lands
 - Photos that illustrate the need.
 - Include: Project termini, typical conditions, structures, etc.
 - FLMA maps/information/hyperlinks/brochures that show importance/use of the site.
- Submit a realistic cost estimate
 - Assume CFL as delivery agency.
 - Do not use force accounts.
 - Use Sample Cost Estimate Spreadsheet as supplemental estimate.
- Clarify funding sources
 - Provide letters of commitment if funding from sources other than applicant (i.e. private funds).



Tips for FLMA Coordination

- Coordinate early and often
- Coordinate at a unit (site) level and Region Representative
- What are the FLMA's priorities?
- Is the FLMA ready for increased use?
 - Capacity issues?
 - Bike lanes/multi-use paths to NPS?



— BUREAU OF —
RECLAMATION

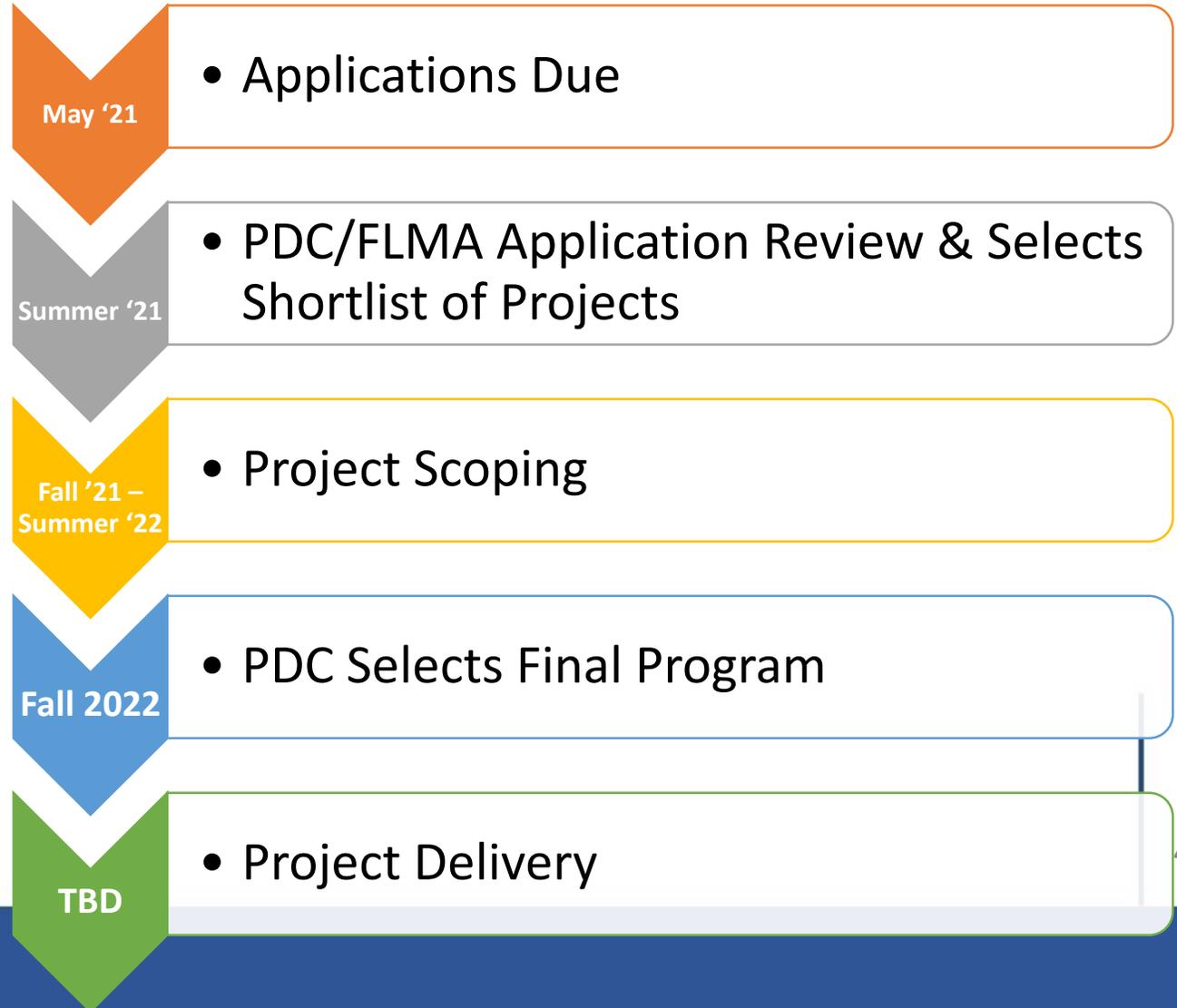


What if my Project is Selected?





Tentative Timeline





CFL FLAP Contacts

James Herlyck

- FLAP Program Manager
- James.Herlyck@dot.gov
- 720-963-3698

Laurie Miskimins

- Transportation Planner
- Laurie.Miskimins@dot.gov
- 720-963-3455

QUESTIONS?