

# Arizona Federal Lands Access Program: Project Application Packet Information

## Program Information:

The Programming Decisions Committee (PDC) of the Arizona Federal Lands Access Program is currently soliciting Project Applications for Arizona Federal Lands Access Program funds. The PDC anticipates programming between \$25 million and \$30 million from FY 2022-2025, depending on program needs and future funding.

The PDC will evaluate Project Applications submitted and select those to be programmed using the Project Application evaluation criteria developed by the PDC. The selection criteria is reflective of needs in the state of Arizona and Federal Lands Access Program Implementation Guidance. It is important to note that the top ranked project is not guaranteed funding and the approved list of projects will be agreed upon by the PDC. Project approval resides with the PDC. The PDC will select a balanced program made up of some large projects with smaller projects used to maximize funding and address critical access needs within the state of Arizona.

The Arizona Federal Lands Access Program requires a **minimum non-Federal Aid Highway (Title 23) match of 5.70%** based on the total project cost has been met.

If selected, the Applicant will enter into a Reimbursable Agreement (RA) for the not-to-exceed amount of \$10,000 within **45 days** of notification of selection, for the completion of project scoping by Central Federal Lands to develop an accurate scope, schedule, and budget. This dollar amount will be provided toward the overall match for the project, following award. Please be advised that this may require an approval (Resolution) of RA funds from the governing agency prior to the Project Application deadline. If the PDC and the Applicant agree with the project scope and cost, then a revised RA for the full project matching funds and a Memorandum of Agreement (MOA) will be required within **60 days** from approval of funding.

## Instructions:

Project applications must be received by **April 14, 2020**, to be considered.

All project applications must be submitted using the Arizona Federal Lands Access Program Project Application form. Complete the project application to the best of your ability. It is the responsibility of the entity proposing a project to supply the necessary information to complete the project application. It is understood that data may not be available for all of the project application questions, but the agency may use anecdotal information as a substitute. If possible, please keep this form as a writable PDF form, this makes it easier to review your application. This can be done by saving your form as a PDF and attaching it within an e-mail along with all additional attachments.

1. Complete **Project Application Packet**: Project Application, Signature Forms, Letters of Support, and Resolution (as needed)
2. Attach this Application Checklist as a Cover Page to the complete the Project Application Packet
3. Per the Submittal Instructions (Project Application page 8), e-mail your completed Project Application Packet to [cfl.planning@dot.gov](mailto:cfl.planning@dot.gov)

If you require assistance, please contact:

Laurie Miskimins, Transportation Planner  
Central Federal Lands Highway Division  
12300 West Dakota Ave, Ste 380B, Lakewood, CO 80228  
Phone: 720-963-3455 | [laurie.miskimins@dot.gov](mailto:laurie.miskimins@dot.gov)

Additional information on the Access Program is located at <http://flh.fhwa.dot.gov/programs/flap/az/>

## Project Application Packet Checklist

Items 1 through 6 are required to be submitted as part of the *Project Application Packet*. Please contact FHWA-CFLHD if further clarification is needed. Items 1, 2, 3, 4, and 7 below are located on the [AZ FLAP](#) website under the *Project Applicant Packet* section.

- 1) Project Proposal Application
- 2) Detailed Cost Estimate (Sample FLAP Project Cost Estimate Form located on AZ FLAP website)
- 3) Sign and Attach Applicant Project Endorsement Form
- 4) Sign and Attach FLMA Support Form from all applicable Federal Land Management Agencies
- 5) Project Map (Must identify project termini, federal lands and federal site(s) the project accesses, is adjacent to or located on)
- 6) Project Photos (Attach at least 4 - 6 Photos; should include typical existing conditions along route, structures, project termini, etc.)
- 7) Non-Construction Transportation Worksheet (Non-construction projects only including Planning, Research, Transit)
- 8) Optional- Video link highlighting project: