

## Hawai'i Federal Lands Access Program: Overview

The Federal Lands Access Program (FLAP) was created by the “Moving Ahead for Progress in the 21<sup>st</sup> Century Act” (MAP-21), and continued through the Fixing America’s Surface Transportation (FAST) Act, to improve state and local transportation facilities that provide access to and through federal lands for visitors, recreationists and resource users. FLAP funds are eligible for planning, engineering, restoration, construction, and reconstruction of transportation facilities but are not intended for maintenance (chipseal, potholes, etc.) projects.

### Program Requirements:

Projects that may be considered for FLAP funding include:

1. The transportation facilities owned or maintained by the State, or local entity that provide access to, are adjacent to, or are located within Federal lands with an emphasis on **high-use recreation sites** or **federal economic generators**. Projects may include *engineering, rehabilitation, restoration, construction, reconstruction, transportation planning, and research* of the eligible transportation facility.
2. The project applicant **must meet the minimum local match requirement**, which may include federal agency funds excluding *Title 23* or *Title 49* funds, with exception of the Federal Lands Transportation Program (FLTP) and Tribal Transportation Program (TTP) both eligible matching federal programs. In Hawai'i, the minimum local match requirement is 20.00%.

See <http://flh.fhwa.dot.gov/programs/flap/> for more information regarding eligibility.

### Program Decision Making:

The Hawai'i Federal Lands Access Program is administered by the Federal Highway Administration (FHWA) by the Central Federal Lands Highway Division (CFLHD). FAST reinstates MAP-21 mandates whereby decisions are to be made through the Hawai'i FLAP Program Decision Committee (PDC) in cooperation with Federal Land Management Agencies (FLMA). Please refer to the 2016 Project Selection guidance for further information.

#### *Hawai'i FLAP PDC Members:*

- Ryan Tyler, Planning & Programs Manager, FHWA – CFLHD or designated representative Chris Longley;
- Robert Miyasaki, Engineering Program Manager, Hawai'i Department of Transportation (or designated representative), and Transportation Planner
- Marian Yasuda, Local Representative, City and County of Honolulu, (or designated representative).

#### *Federal Land Management Agency Coordination:*

- Per 204(c)(2) Consultation Requirement – the PDC cooperates with each applicable Federal agency in each State before any joint discussion or final programming decision. For big 12 States a Technical Advisory Group (TAG) is formally convened.

Federal Land Management Agency	State TAG Representatives
National Park Service	Justin DeSantis, Dianne Croal
U.S. Fish and Wildlife Service	Jeff Holm, Alex Schwartz

# Hawai`i Federal Lands Access Program: Project Application Solicitation

## Project Application Information:

The Federal Lands Access Program (FLAP) presents a unique opportunity for state and local entities to obtain federal funding for a variety of transportation projects that improve access federal lands in the state of Hawai`i.

### Hawai`i FLAP Summary

<b>Annual Allocation</b>	\$295,000
<b>Local Minimum Match Required</b>	20.00%
<b>Advertised Amount</b>	\$2 Million
<b>Advertised Fiscal Years to Program</b>	FY 2017 – FY 2021
<b>Call for Project Applications</b>	December 5, 2016 – <b>February 21, 2017 (deadline)</b>
<b>HI FLAP Website</b>	<a href="http://www.flh.fhwa.dot.gov/programs/flap/hi/">http://www.flh.fhwa.dot.gov/programs/flap/hi/</a>

## Project Application Process:

The PDC will review, evaluate, and prioritize all eligible Project Applications submitted and select those to be short-listed using the Project Application evaluation criteria developed by the PDC. The PDC will select a balanced program that maximizes funding and addresses critical needs, in consultation with applicable Federal Land Management Agencies.

Following review of eligible applications submitted, the PDC will select a Short-list of Projects using the Project Selection criteria. All Applicants will receive a selection notification letter via email. Following the PDC approval of the Applicant's recommendation for delivery agency for the proposed work per Project Application Question #10, the Applicants selected for Short-list will proceed with development Reimbursable Agreement(s) (RA) and then a Memorandum of Agreement (MOA) indicating roles and responsibilities for partner agencies and CFLHD.

Deliverable Schedule			
Delivery Agency	Agreement	Short-List Programming	Final Programming
<b>Local or State Delivered</b> <i>Detailed in Table A on page 3.</i>	Reimbursable Agreement (RA)	Nothing unless PDC determines that CFLHD must scope.	If being reimbursed for Professional Engineering (PE), would need RA before work could begin, and would only include funding for PE. RA would be modified (or new developed if only Construction (CN) to include CN/Construction Engineering (CE) once NEPA, ROW, and PS&E is approved. If solely for PE, TBD if only for CN.
	Memorandum of Agreement (MOA)	NA	MOA for the full project scope of work will be required to be executed within <b>60 days</b> of final program notification. CFLHD will have S&O responsibility in accordance with the <a href="#">HI Local Public Agency Manual for Federal-Aid Projects</a> and as applicable the Letter of Agreement and Stewardship Plan for HDOT; and the State - County MOA For Federal Aid Projects.
<b>CFLHD Delivered</b> <i>Detailed in Table B on page 4.</i>	Reimbursable Agreement (RA)	Not-to-exceed dollar amount of \$10,000 within <b>45 days</b> of notification of selection, for the completion of project scoping.	Modified RA within <b>60 days</b> of final program notification for match for full project scope.
	Memorandum of Agreement (MOA)	NA	MOA for full project scope within <b>60 days</b> of final program notification.

# Hawai'i Federal Lands Access Program: 2016 Call for Project Applications Detailed Schedule

**Table A. State or Locally Delivered Project Implementation Process**

		<b>PRE-CALL</b>	<b>CALL</b>			<b>REVIEW</b>	<b>SELECT</b>	<b>SCOPE</b>		<b>DELIVER</b>
		<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
<b>PDC</b>		Notify agency counterparts and potential applicants of impending call for projects.	Advertise Call for Project Applications to constituents.			PDC scores and ranks applications	PDC selects short-list of applicants and delivery agency			Final program decisions and announcement.
<b>CFLHD</b>		Schedule the call with state PDC, prepare the call packet, and update website with call schedule.	Issue Call for projects and distribute notification email to PDC and TAG			Prepares summary of all projects and evaluation sheets for PDC and TAG.	Notify short-list of projects of their selection and delivery agency.	Assign project representative to coordinate with Applicant to answer any questions from the PDC.		Coordinate with Applicant on development of MOA detailing roles and responsibilities as well as deliverables.  Develop Reimbursable Agreement (RA) for FLAP funds requested in Project Application for PE. RA will be modified for full funding request (CN/CE) once NEPA, ROW, and PS&E are approved.
<b>FLMA</b>	<b>Region (TAG)</b>	Notify local units/stations in respective states of impending call for projects.	<ul style="list-style-type: none"> <li>Notify units/stations in respective states of open Call for Projects.</li> <li>Notify FLMA units/stations and their respective local entities and State DOTs to submit projects</li> </ul>			TAG meets to evaluate projects to provide final ranking to PDC.	FLMA Region notified of short-list of applications.			
	<b>Local Sponsor</b>	<ul style="list-style-type: none"> <li>Review FLAP eligibility requirements.</li> <li>Engage state and local facility owners to identify and discuss potential projects.</li> </ul>	<ul style="list-style-type: none"> <li>Support applicant by providing necessary application information</li> <li>Provide initial acknowledgement of project on application materials (FLMA Support Form)</li> <li>If Federal funds are being used for match; coordinate with Region for endorsement</li> <li>Notify FLMA Region representative of submitted applications.</li> </ul>			Support inquiries from TAG as needed.	FLMA included in notification of selection.	Engaged in scoping as appropriate.		Assign appropriate FLMA project representative to coordinate with CFLHD on execution of project agreement.
<b>APPLICANT</b>		Engage FLMA sponsor to discuss potential FLAP projects.	Prepare and submit applications with signature of supporting FLMA unit/station.				Applicant to concur with PDC decision on delivery agency within 14 days of selection notification.			Executes scope per MOA and coordinates with CLFHD Representative.  Review and approve MOA and RA.

# Hawai'i Federal Lands Access Program: 2016 Call for Project Applications Detailed Schedule

**Table B. Central Federal Lands Delivered Project Implementation Process**

		<b>PRE-CALL</b>	<b>CALL</b>			<b>REVIEW</b>	<b>SELECT</b>	<b>SCOPE</b>		<b>DELIVER</b>
		<b>November</b>	<b>December</b>	<b>January</b>	<b>February</b>	<b>March</b>	<b>April</b>	<b>May</b>	<b>June</b>	<b>July</b>
<b>PDC</b>		Notify agency counterparts and potential applicants of impending call for projects.	Advertise Call for Project Applications to constituents.			PDC scores and ranks applications	PDC selects short-list of applicants and delivery agency		Review MOA for short-listed projects at final project selection meeting	Funded program announced.
	<b>CFLHD</b>	Schedule the call with state PDC, prepare the call packet, and update website with call schedule.	Issue Call for projects and distribute notification email to PDC and TAG			Prepares summary of all projects and evaluation sheets for PDC and TAG.	Notify short-list of projects of their selection and delivery agency.	Assign project representative to coordinate development and Execution of a Reimbursable Agreement for scoping efforts..	Coordinate with Applicant on development of MOA detailing roles and responsibilities Modify RA to include full project costs.	
<b>FLMA</b>	<b>Region (TAG)</b>	Notify local units/stations in respective states of impending call for projects.	<ul style="list-style-type: none"> <li>Notify units/stations in respective states of open Call for Projects.</li> <li>Notify FLMA units/stations and their respective local entities and State DOTs to submit projects</li> </ul>			TAG meets to evaluate projects to provide final ranking to PDC.	FLMA Region notified of short-list of applications.			
	<b>Local Sponsor</b>	<ul style="list-style-type: none"> <li>Review FLAP eligibility requirements.</li> <li>Engage state and local facility owners to identify and discuss potential projects.</li> </ul>	<ul style="list-style-type: none"> <li>Support applicant by providing necessary application information</li> <li>Provide initial acknowledgement of project on application materials (FLMA Support Form)</li> <li>If Federal funds are being used for match; coordinate with Region for endorsement</li> <li>Notify FLMA Region representative of submitted applications.</li> </ul>			Support inquiries from TAG as needed.	FLMA included in notification of selection.	Engaged in scoping as appropriate.	Assign appropriate FLMA project representative to coordinate with CFLHD on execution of project agreement.	
<b>APPLICANT</b>		Engage FLMA sponsor to discuss potential FLAP projects.	Prepare and submit applications with signature of supporting FLMA unit/station.				Applicant to concur with PDC decision on delivery agency within 14 days of selection notification.	Enters into Reimbursable Agreement for matching funds for scoping efforts.	Coordinate with CFLHD on development of MOA detailing roles and responsibilities Review and approve modified RA to include full project costs.	