



U.S. Department
of Transportation

**Federal Highway
Administration**

Central Federal Lands Highway Division

12300 West Dakota Avenue
Suite 380B
Lakewood, CO 80228

**Federal Lands Access Program Meeting Minutes
Wyoming Programming Decisions Committee
June 19, 2013**

- **Introduction:**
 - a. The meeting was held via teleconference
 - b. Previous meeting was held on March 4, 2013 via teleconference
 - c. Attendee List
 - i. Jim Willox, Converse County, PDC Member
 - ii. Del McComie, WYDOT, PDC Member
 - iii. Taylor Rosetti, WYDOT
 - iv. Ryan Tyler, CFLHD, PDC Member
 - v. Mike Davies, CFLHD
 - vi. Allen Grasmick, CFLHD
 - vii. Dave Balding, CFLHD
 - viii. Stephanie Lind, CFLHD
- **Objectives:**
 - a. Review program basics
 - b. Review results of scoping activities for short list of projects
 - c. Determine Program of Projects for Wyoming
 - d. Update status for on-going projects
 - e. Review application process and feedback from the PDC members
- **Action Items:**
 - a. WYDOT will obtain aggregate bid pricing for Jackson Hole area for CFLHD cost estimation on the National Elk Refuge project.
 - b. CFLHD is to work with Teton County and Region 6 to increase match amount for the National Elk Refuge Road.
 - c. CFLHD will prepare a draft provision for inclusion in agreements requiring applicants to provide additional match if the project exceeds the PDC approved budget amount.
- **Status of Funds:**
 - a. Wyoming has received the full allocation of funding for FY13
- **Status of Call for Projects:**
 - a. Call for projects was closed on January 31, 2013
 - b. A total of 12 projects were submitted
 - c. Five short listed projects were scoped by CFLHD with the applicants and the appropriate Federal Land Management Agencies

- d. The next call for projects is tentatively set for September through November, 2013.
- **Status of Projects**
 - a. WY FLAP 168(1), Fish Creek Road/Cottonwood Bridge
 - i. The applicant is unable to provide match on the project with the adjusted scope, schedule and budget. They have withdrawn their application from consideration by the PDC.
 - ii. Scoping brought out a number of concerns that were not being considered during the initial application process.
 - iii. The PDC members shared concerns over the cost estimate. CFLHD provided a more thorough explanation on scoping estimates and felt that the estimate was pretty reasonable for the proposed construction requested by the applicant. The PDC agreed with the conclusion.
 - b. WY FTFW/FLAP NAEL 11(1), National Elk Refuge Road
 - i. The applicant submitted the application without receiving assistance from USFWS or CFLHD.
 - ii. There are items that impact the estimated cost:
 1. Applicant used thinner aggregate section for the roadway with a subsequently lower cost estimate,
 2. The estimated cost of aggregate is much greater within Jackson Hole, and
 - iii. WYDOT will provide estimates for CFLHD on what they pay for gravel.
 - iv. Teton County and USFWS will provide the match on the project.
 - v. The project cost has increased and the PDC members discussed allocation of the cost increase between the project proponents and WY FLAP. A final determination on the Access Program funding was made.
 - vi. The project is programmed as a FY 2015 project with ability to utilize the project as a FY 2014 backup.
 - c. WY FLAP 23-154(1), Fremont Lake Road (also known as Skyline Drive)
 - i. The project has been designed by the applicant and Bridger-Teton National Forest with flexibility to meet the funding at the time of the bids.
 - ii. Some additional preliminary design effort will be necessary to ready the project for bidding.
 - iii. The PDC members discussed the differences in project costs reflected in the scoping summary.
 - iv. The project was programmed for FY 2014.
 - d. WY FLAP 129(1), Sand Creek Road
 - i. CFLHD provided greater detail on the project cost estimates within the executive summary.
 - ii. Preliminary Engineering costs were noted as somewhat conservative with efforts by CFLHD to reduce the costs during project development by considering design-build or CM/GC contracting or other strategies.
 - iii. The PDC members had a discussion on the strategies for handling the project for funding flexibility.

1. As the project consists of six bridge structures, it can be scaled by constructing multiples of the structures.
 2. The roadway aggregate surfacing elements are scalable by length.
- iv. WYDOT includes a provision in their project agreements that the project may be modified in scope to meet funding constraints.
 - v. This project is programmed as the final FY 2015 project.
- e. WY FLAP 408(1), Fremont Canyon Road
 - i. The PDC members discussed the total project cost.
 - ii. The project is programmed for FY 2015 and as a backup project for FY 2014.
 - f. WY FLAP 71(4), Sage Creek Road
 - i. This is the final paving for the on-going projects on this route.
 - ii. The project is programmed in FLAP for FY 2016 and FY 2017.
 - iii. The project proponents have applied for a TIGER grant for the project and if selected the PDC further review the program year.
 - iv. The final PS&E will be completed and on the shelf in FY 2014.
- **Other Items**
 - a. Review Basics of Program
 - i. CFLHD clarified that all applicants need to provide match on their proposed projects.
 - ii. WYDOT noted that they are unable to provide match for any of the applicants.
 - b. Future call for projects
 - i. Include PE/CE line item within the application project cost estimate
 - ii. Need to add clarification on terminology used in the application materials in an effort to minimize cost estimate discrepancies.
 - iii. Application should include a cost escalation table to provide information on programming project costs for future years.
 - iv. Review of proposed application materials by the PDC may yield additional improvements.
 - c. PDC members discussed the financial requirements for projects
 - i. Cost escalation should not be the sole responsibility of the program.
 1. PDC recommended that the risk be allocated so that the program would cover not more than 75% of the project cost and that the locality would be responsible for at least the remaining 25% of the cost.
 2. PDC discussed an additional option where the program funding would be capped at a certain dollar amount and the remaining cost would be the responsibility of the locality.
 - ii. The PDC discussed advantages of the “Two Step” process, described as the initial short listing followed by the final programming. The PDC

discussed the opportunity utilizing this process to discuss projects on a case by case basis. PDC will discuss further during the August 13th meeting.

- d. In the event that the locality is unable to fund the differences, the project will need to be reduced to match the available funding. This should be incorporated in the projects if at all possible to provide for the funding flexibility.
 - e. PDC members discussed the Fish Creek project match requirement for scoping.
 - i. County will receive the delivery plan developed for the project.
 - ii. Match funds will be required for the scoping effort amount per the Reimbursable agreement in place.
- **Next Meeting:**
 - a. CFLHD will schedule a PDC Call Packet meeting August 13 from 1:00 PM – 2:00 PM.
 - b. Proposed Annual PDC Meeting for FY 2014 to be scheduled on either Monday, 2/17/2014, or Wednesday, 2/19/2014, with agenda to include review of 2013 program.