

**Operations Work Group
Organizational Meeting
May 7, 2015**

Priority Topics:

1. GIS Project (Sponsor – Rick)
2. Operations Manual (Sponsor – Zac and recommend Mike from Administration)
 - a. To be further defined with the Administration Work Group
3. QA/QC (Sponsor – Julie)
4. Performance measures Maintenance and use TTP for this activity (Sponsor – Jacque)
5. NTTFI (Sponsor – Zac)
 - a. Minimum Attachments
 - b. Inconsistencies between the Regions
 - c. Operations Manual may need to be expanded

Sponsors need to be reviewing historical information to try and define issues under the priority topic and propose a plan of action.

Committee Members:

1. Zac Hawkins, Co-Chair
2. Brett Blackdeer
3. Paulson Chaco
4. Sasha Pachito
5. Clarence Daniel
6. Rick Galloway
7. Brian Allen (FHWA)
8. David Spider
9. Jacque Hostler-Carmesin
10. Minerva Chavez (BIA)

Technical Support:

1. Julianne Baltar
2. Jim/Matt
3. Brian Pederson
4. Jonah Begay
5. Sheldon Kipp

Plan to move forward:

1. With Conference Calls, have a report out from the sponsor on the various topics

First Call May 27th at (12 EDT)(11 CDT) (10 MDT) (9PDT) (8 ADT)

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