

Operations Workgroup

Notes 8/28/2013

Chair – Tim Rosette

Vice Chair -Barak Myers

Technical Support-Julie Baltar

Initial Assignments:

- Establish ground rules
 - 1) Recognition before we speak
 - 2) Get microphone to speaker
 - 3) Visitors are welcome to speak, however committee has priority
 - 4) Time limitations on what we are going to discuss
 - 5) Voting members are the committee, audience is not eligible to vote
 - 6) Share info with full committee through e-mail or some methodology so everyone is kept informed on our efforts. {reestablish FTP site or similar}
- Brainstorming Topics:

Group 1) Inventory, planning, safety, and funding Topics:

- 1) Inventory
 - Needs to be consistent across the nation – uniform minimum requirements
 - Strip maps (Attachments: location maps, strip maps {lat and log for POB and POE}, traffic counts, photos)
- 2) Minimum Attachments for the Inventory, what they currently are and what they need to be. Need to provide recommendations to ASIA for approval.
- 3) LRTP – Minimum items that need to be in every plan
 - Update every 5 years
- 4) Access to RIFDS
- 5) Review existing Regulations and proposed draft and review for consistency with MAP-21
- 6) Subpart C – Allocation of program funds, cost to construct, Inventory, IRRHPP (now subpart I THPP).
- 7) What to do with Tables?
- 8) Inventory Coding Guide
- 9) Letter of Acknowledgement on the Inventory for ownership from other owners
- 10) Review of Functional Classifications, get work product from FHWA contractor, are additional categories needed for transportation facilities
- 11) Safety

- Planning
- Enforcement
- EMS
- Education

- 12) Problems in federal interpretation of Regulations regarding Inventory
- 13) Problems in federal to tribal interpretation of Regulations and Statutes includes all topics
- 14) Problems in federal to tribal interpretation of Regulations and Statutes includes all topics
- 15) Method for performing research and studying problems and issues
- 16) Funding - Tribal trails program, services/funding from other federal programs.
- 17) Transit – how is the Transit program being delivered? Distribution of Transit funds
- 18) Insufficient funds for maintenance from DOI for Roads constructed by the TPP.
- 19) Allowable uses of TTP funds, use of TTP for transportation department/program operation. Clarify use of funds for benefit of auditors.
- 20) Use of funds eligibility criteria for transportation planning such as identifying drainage issues, street layout, locations for easement/right-of-ways, and coordination with agencies, departments, and impacted parties

Group 2) Design, construction, maintenance topics:

- 1) Construction: expectations during final inspection, work orders, Requirements for FHWA and BIA contracting tribes. Establish uniform guidelines and requirements for both agencies.
- 2) Construction/Project Closeout process. Develop uniform guidelines.
- 3) Contracting issues associated with moving from Title I Project agreements to program agreements/government to government.
- 4) Contracting Office guidelines/standards/options/education on TTP Change orders
- 5) Emergency projects, ERFO and FEMA working in cooperation: Funding to tribes, contracting mechanisms, can funds be transferred through FHWA/BIA TTP agreements.
- 6) Construction Delivery Method - Differences in different methods of tribal contracting; G2G, Direct Services, 638 Title I, 638 Title IV, FHWA.
 - Consider Invite both FHWA + BIA; perhaps some limitation of review guidelines or involvement is strictly a “courtesy copy”.
- 7) Distribution of funds, 30 day...how to assure it is being done
- 21) Problems in federal to tribal interpretation of Regulations and Statutes includes all topics
- 22) Safety

- Engineering

Design

1. 8) Standards of Design and specifications of design
2. — Certification of the design standard
3. 22) Safety

For all design categories and criteria the following 2 program items need to be developed.

Guidelines - Presentation to Tribes for building uniform method, procedures and guidelines for adopting a Tribal set of design standards:

Manual of Tribal design standards - Presentation to Tribes for uniformity of design standards and codes that is a combination of existing design standards adopted by FHWA (Green Book), and BIA and County, State or other Local.

Maintenance

- 1 — Definitions of road maintenance according to federal regulations
- 2 7) Develop ONE Manual DOI and MAP-21 Road Maintenance/Transportation Facility Maintenance Need guidelines.
 - MOA, MOU templates
 - What does “Can’t improve the roadway” mean.
 - What are limits for

End product is TTP Maintenance design Manual.

Process: utilizing Mr. Sparrow Maintenance Standards for FHWA Program Agreement Tribes.

Construction

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- 7) Difference between DOI and MAP-21 Road Maintenance/Transportation Facility Maintenance...need recommendations on what is expected from TTP funds. Need guidelines.
- 8) Standards of Design
- 9) Distribution of funds, 30 day...how to assure it is being done
- 21) Problems in federal to tribal interpretation of Regulations and Statutes includes all topics
- 22) Safety
- Engineering

Topics to shift to Administration Workgroup:

- 1) Allowable uses of TTP funds, use of TTP for transportation department/program operation. Clarify use of funds for benefit of auditors.
- 2) Consultation – when is it required, how is it to be performed...develop guidelines for minimal requirements...make it assessable to all tribes
- 3) What triggers a rule-making? And when is negotiated rulemaking needed
- 4) Info pamphlet on what the committee does, doesn't do, something to explain why we exists. Also a method for how tribes can provide input.
- 5) Have some supervisory link between LeRoy and Regional Engineers to address inconsistency in implementation.

Note: Authorization topics below are not for formal discussion of the TTPCC and its workgroups.

Authorization Topics:

- 1) Funding for tribal and BIA routes added to system now.
- 2) Dust off SAFETEA-LU and preparing for next authorization
- 3) Advocate for more funding, more direct access to tribes for other federal funds