



Workflow 2: Importing to the "From GEOPAK" Worksheet

- 1. Copy the <u>Grading Summary spreadsheet</u> into the CADD_Sheets\B-Summ\Spreadsheets directory.
- 2. Select the "from GEOPAK" worksheet tab.
- 3. Import the ascii text file by selecting Data>Get External Data>From Text or Data>Connections and select the ascii file name (erwk.txt in this example). The Text Import Wizard will start.



Fig. 12.2-1: Excel Get External Data Options

4. Check the original data type as "Fixed Width". The ASCII text file contains column heading numbers on the first row that will not be imported. Change the start row number to the first data row, usually row 3. Click Next.

Text Import Wizard -	Step 1 of 3					? <mark>x</mark>
The Text Wizard has de	etermined that y	our data is Fixed	d Width.			
If this is correct, choos	e Next, or choos	e the data type	that best descri	bes your data.		
Original data type						
Choose the file type O Delimited	- Characters suc	es your data: :h as commas or	tabs separate e	ach field.		
Fixed width	- Fields are align	ed in columns w	ith spaces betwe	en each field.		
_		_				
Start import at <u>r</u> ow:	:	File <u>o</u> rigin:	437 : OEM Unit	ed States		-
Preview of file C:\CA	DD (CO (EWKCO)	.02(1)(D).txt.				
100000000000000000000000000000000000000	1111111111	2222222222	3333333333	444444444	555555555	66661 4
2						
2 3117+00.00/1	0.00	0.00	0.00	0.00	0.00	
2 3 117+00.00/1 4 117+50.00/1	0.00 53.63	0.00	0.00	0.00	0.00	
2 3117+00.00/1 4117+50.00/1 5118+00.00/1	0.00 53.63 50.10	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	
2 3117+00.00/1 4117+50.00/1 5118+00.00/1	0.00 53.63 50.10	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	
2 3117+00.00/1 4117+50.00/1 5118+00.00/1 4 []]	0.00 53.63 50.10	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	•
2 317+00.00/1 417+50.00/1 5118+00.00/1 4 []]	0.00 53.63 50.10	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	0.00 0.00 0.00	Finish

Fig. 12.2-2: Text Import Wizard Step 1





5. Adjust column widths and locations as necessary to display all data in the column. Click Next.

Text Impo	rt Wizard	I - Step 2 of 3					? <mark> </mark>
This scree Lines with	n lets you arrows sig	set field widths gnify a column bi	(column breaks) reak.				
To CRI To DEL To MO	EATE a br LETE a bre IVE a brea	eak line, dick at :ak line, double o k line, dick and o	the desired posi dick on the line. Irag it.	tion.			
Data pre	view						
L	10	20		40	50	60	70
000000	000000	1111111111	22222222222	33333333333	444444444	5555555555	666666
117+00	0.00/1	0.00	0.00	0.00	0.00	0.00	
117+50	0.00/1	53.63	0.00	0.00	0.00	0.00	
µ18+00	0.00/1	50.10	0.00	0.00	0.00	0.00	9 1
							P
				Cancel	< <u>B</u> ack	<u>N</u> ext >	Einish

Fig. 12.2-3: Text Import Wizard Step 2

6. Verify each column is formatted with the "General" data format. Click Finish.

	d - Step 3 of 3					? X
This screen lets you Column data forma © <u>G</u> eneral © <u>T</u> ext © <u>D</u> ate: MDY	a select each colu at	umn and set the 'General' conve remaining value	Data Format. rts numeric valu 25 to text.	es to numbers, Advanced	date values to da	ates, and all
O Do not import	Column (skip)					
Data <u>p</u> review						
Data preview	General	General	General	General	General (General
Data greview General 000000000000	General 1111111111	General 2222222222	<u>General</u> 33333333333	<u>General</u> 444444444	General (General 6666666
Data preview General 0000000000000 117+00.00/1	General 1111111111 0.00	General 2222222222 0.00	General 3333333333 0.00	General 444444444 0.00	General 555555555 0.00	General 6666664
Data <u>preview</u> <u>General</u> 000000000000 117+00.00/1 117+50.00/1	General 1111111111 0.00 53.63	General 2222222222 0.00 0.00	General 3333333333 0.00 0.00	General 444444444 0.00 0.00	General 5555555555 0.00 0.00	General 6666664
Data <u>preview</u> <u>General</u> 000000000000 117+00.00/1 117+50.00/1 118+00.00/1	General 11111111111 0.00 53.63 50.10	General 2222222222 0.00 0.00 0.00	General 33333333333 0.00 0.00 0.00 0.00	General 444444444 0.00 0.00 0.00 0.00	General S555555555 0.00 0.00 0.00	General 6666666
Data preview <u>General</u> 000000000000 117+00.00/1 117+50.00/1 118+00.00/1	General 1111111111 0.00 53.63 50.10 W	General 2222222222 0.00 0.00 0.00	General 3333333333 0.00 0.00 0.00	General 444444444 0.00 0.00 0.00	General 555555555 0.00 0.00 0.00	Seneral 6666666 • •

Fig. 12.2-4: Import Wizard Step 3





7. Select the cell for the upper left corner of the data area (Cell A6). Click OK.





8. Click on the button "Click here to fit columns and edit stations" to fix the station data text and column width.



Fig. 12.2-6: Station Data Text Clean Up